



**NORTH ALLEGHENY
SCHOOL DISTRICT**

SECTION:	COMMUNITY
TITLE:	BOOSTER ORGANIZATIONS
ADOPTED:	6/22/16
REVISED:	

915 - BOOSTER ORGANIZATIONS

Section 1. Purpose

- a. The Board recognizes and appreciates the operation, encouragement, and support given by booster organizations to various extracurricular activities and athletic programs operating in its schools. The Board further recognizes that the purpose of booster organizations or groups is to assist and support but not to direct nor supplant the activity or athletic program. All extracurricular activities and athletic programs operated by the District shall remain at the school level and under the control, direction, and supervision of the Board.
- b. The ultimate goal of both booster groups and the Board is to provide the best curricular and extracurricular programs to the students of the District.

Section 2. Definitions

Booster organization – any support organization that provides services, funds, and/or equipment for a School District-sponsored program. Such programs include athletic and non-athletic, as well as interscholastic co-curricular and extracurricular programs.

Section 3. Authority

Booster organizations shall apply for recognition from the Board of School Directors. A booster organization, in order to be recognized, must conduct its activities in a manner that is consistent with the philosophy, mission, and objectives of the District.

Section 4. Guidelines

The Board establishes the following guidelines to maintain its legal and ethical responsibilities in relation to school booster groups:

- a. In order to facilitate communication between the booster groups and the District, and to make clear to all concerned the purpose of the booster organizations, the Board requests from each group a list of current

<p>Pol. 707</p>	<p>officers, their phone number and address, and a current statement of objective or bylaws of the group. The list shall be submitted each year by August 1 of the current school year to the Athletic Director and the Superintendent. Lists of officers and bylaws shall be submitted when changed or amended.</p> <p>b. Requests for fundraising activities shall be reviewed by the school liaison (coach, band director, advisor, or school-appointed employee, etc.) to the booster group, approved by the building principal, Athletic Director, and Superintendent and conform to District guidelines. One (1) major student fundraising activity shall be permitted each year (special exceptions to this may be granted by the Superintendent). No student time during the day shall be allowed for fundraising activities for any booster organization. Student solicitation with the community for any booster organization is discouraged.</p> <p>c. Booster organizations involved in concessions at school events shall follow District guidelines established by Allegheny County and the Commonwealth of Pennsylvania.</p> <p>d. In order to avoid conflicting events and demands on students and school personnel, each booster group shall submit an annual proposed schedule of events to the Athletic Director by August 1 of the current school year. All dates and events must be approved by the building principal and Athletic Director before being posted on the District calendar of events.</p> <p>e. When using any school facility for meetings, fundraising, socials, banquets, and other activities, booster groups must complete the required facility use form and receive prior approval from the building principal and Athletic Director in advance. Events shall not be scheduled until approval is granted by the District.</p> <p>f. Any single item of equipment over \$100 or uniforms that are purchased by a booster group or worn by a group representing the District must be approved by the Athletic Director in advance. Such purchases shall become the property of the School District.</p> <p>g. The Board requires that activities and programs sponsored by booster groups shall not be in violation of P.I.A.A. rules or other regulatory standards.</p>
<p>Pol. 813</p>	<p>h. Each booster group shall designate an FDIC-insured depository bank or FSLIC-insured savings and loan association into which all proceeds and receipts shall be deposited. A copy of the annual audit and/or treasurer's cash flow report shall be submitted to the Athletic Director by July 15 of each school year and forwarded to the Board upon request.</p> <p>i. Students are not eligible for membership in any booster group.</p>

Pol. 702

- j. Booster groups affiliated with the District shall be covered by District liability policies.
- k. Booster groups shall not use the District tax-free number for purchases.
- l. Groups should consider filing with the Commission on Charitable Organizations, Department of State, as a charitable nonprofit organization.
- m. Gaming licenses that are acquired for use in the District during the school year by a booster group must be on file with the Business Office.
- n. All funds paid to a District extracurricular or athletic group or team for their participation in an event or monetary awards for the competition must be reported and deposited into the appropriate District account.
- o. Violations of Board policy will lead to a review by the administration and possible revocation of the booster organization's function in District activities.
- p. Booster organizations wishing to provide capital improvements to the District on behalf of the booster organization shall be required to submit written proposals in accordance with Board policy.

References:

Board Policy: 229, 702, 707, 813

Replaces Policy:

8360