

transportation schedule shall expire at the end of the school year.

- e. The Board acknowledges the operational difficulties associated with arranging immediate transportation for students upon their enrollment in the District, or when specific changes are necessary especially at or after the commencement of the school year, and therefore, the Board of School Directors anticipates that it may reasonably take at least five (5) business days, and in some cases up to ten (10) business days, to make the necessary changes to the transportation schedule. While effort will be made to accommodate such changes as soon as possible, parents may be required to make independent arrangements for student transportation until such changes can be reasonably instituted.
- f. Bus stops and transportation routes will not be changed except for reasons of student health, safety, or the established needs of the District.
- g. The Director of Transportation shall have the authority to establish rules and procedures for the safe and efficient transportation of all students transported by the district.
- h. The Superintendent or designee shall be responsible to maintain records and make required reports regarding school transportation.
- i. The Superintendent, in cooperation with the Director of Transportation, shall develop necessary administrative procedures to implement this policy.

Title 22
Sec. 23.4

Title 22
Sec. 23.1, 23.4

Section 4. Guidelines

- a. School Bus and Van Drivers - All school bus drivers and van drivers employed by a person or firm holding a contract with the District shall be considered employees of that contractor and not employees of the District.
- b. Reports of Employee Crimes/Child Abuse - District bus drivers, monitors, or any other personnel with direct student contact, and/or the District's transportation contract carriers shall be responsible to inform the District in writing at the beginning of each school year whether or not they or any of their employees:
 - 1. Have been charged, subsequent to approval as a District bus driver, with any offense that would bar their employment as bus drivers or contracted service providers.
 - 2. Were charged with a crime enumerated in the criteria established by law.
- c. All bus drivers and monitors must comply with any mandatory background checks, applicable at the time of hire. The cost of the background checks will be at the expense of the employee.
- d. In accordance with provisions of the contract, the Board reserves the right to

SC 111
Title 22
Sec. 8.1 et seq.
23 Pa C.S.A.
Sec. 6301 et seq.

reject the assignment or request a transfer of a driver/employee employed by the contractor.

- e. In the performance of their assigned duties, bus and van drivers shall maintain high standards of personal conduct and professional service, be responsible for the proper care and use of equipment assigned to them, and perform their duties according to the primary objective of supporting the educational climate and process for the students attending District schools.
- f. Regular Routes and Services
 - 1. Students will be notified of their assigned bus schedules prior to the beginning of each school year.
 - 2. Students are to arrive at their bus stops five minutes prior to the scheduled bus arrival time.
 - 3. Weather conditions will determine the proper and reasonable waiting time. Parent(s)/Guardian(s) may use their discretion concerning the length of the waiting period for their children.
- g. Establishment of Bus Stops
 - 1. Elementary and secondary students will be required to walk no more than $\frac{3}{4}$ mile from their property to the bus stop or school, unless, in the opinion of the Board, a safety condition warrants otherwise.
 - 2. Except for locations on roads designated as hazardous, bus stops will be at least $\frac{1}{4}$ mile apart.
 - 3. The District will comply with all requirements of the Department of Transportation.
 - 4. The District buses will not travel into streets or roads terminating in a cul-de-sac or dead end, unless required by state regulations.
 - 5. District transportation vehicles will back up during their routes only when alternate routes are not feasible for safety or economic reasons.
 - 6. Transportation vehicles will be routed in the most efficient manner consistent with safety and state law.
 - 7. Nonpublic school bus stops shall be assigned at the location of public school bus stops, when possible.
 - 8. Subject to other provisions of this policy, bus stops will be established only in housing plans having loops or through streets, except where provisions are necessary for students with disabilities and other students as mandated by state law.

SC 1362	<p>9. Students must board and disembark assigned buses at a bus stop nearest their home unless they have written permission from the building principal or from the Transportation Director in the case of nonpublic or special education students.</p> <p>10. The Department will not establish bus stops in housing plans under construction.</p> <p><u>References:</u> School Code - 1331, 1361, 1362, 1374, 2541, 2542 State Board of Education Regulations – 22 PA Code – Sec. 8.1 et seq. Criminal History Record Information Act – 18 Pa. C.S.A. – Sec. 9125 Child Protective Services Law – 23 Pa. C.S.A. Sec. 7301 et seq. PA Code - Title 22 - Sec. 23.1, 23.2, 23.3, 23.4</p>
---------	---