



**NORTH ALLEGHENY
SCHOOL DISTRICT**

SECTION:	PROPERTY
TITLE:	USE OF FACILITIES BY STAFF
ADOPTED:	9/28/16
REVISED:	

710 - USE OF FACILITIES BY STAFF

24 P.S.
Sec. 510

Section 1. Authority

The Board establishes that school equipment and facilities may not be used by District staff for personal reasons, either on or off school property, without explicit authorization or administrative permission.

Pol. 707, 708, 709

Section 2. Guidelines

- a. District facilities and equipment shall be available for staff use only if:
 - 1. Such use is clearly within the authorization granted in Board policy.
 - 2. Prior approval has been granted by resolution of the Board.
 - 3. Temporary approval has been granted by the Superintendent or designee.
 - 4. A personal emergency exists in which life or property is endangered.
- b. Telephone Services - Long distance calls for personal use shall be strictly avoided.

References:

School Code – 24 P.S. Sec. 510
Board Policy – 707, 708, 709