



**NORTH ALLEGHENY  
SCHOOL DISTRICT**

<b>SECTION:</b>	<b>ADMINISTRATIVE EMPLOYEES</b>
<b>TITLE:</b>	<b>GIFTS</b>
<b>ADOPTED:</b>	<b>9/28/16</b>
<b>REVISED:</b>	

**322 - GIFTS**

24 P.S.  
Sec. 510

**Section 1. Authority**

- a. The Board considers the acceptance of gifts by administrative employees an undesirable practice that should be minimized whenever possible.
- b. It is the policy of the Board that accepting gifts be discouraged; however, the Board recognizes that sometimes there are occasions when the intent of gift giving is to show support or appreciation. These acts of generosity may be permitted as long as the value of the gift is modest. It is expected that staff members use their very best judgment when determining the appropriateness of the gift they have been given.
- c. It is the policy of the Board that staff members not accept gifts from sales people or vendors.

**Section 2. Delegation of Responsibility**

The Superintendent or designee may approve acts of generosity to individual District employees in unusual situations, such as presentation of flowers and gifts to instructors at band and choral concerts.

**References:**

School Code – 24 P.S. Sec. 510

**Replaces Policy:**

4320