



**NORTH ALLEGHENY  
SCHOOL DISTRICT**

<b>SECTION:</b>	<b>ADMINISTRATIVE EMPLOYEES</b>
<b>TITLE:</b>	<b>WEAPONS</b>
<b>ADOPTED:</b>	<b>1/25/17</b>
<b>REVISED:</b>	

**317.1 - WEAPONS**

**Section 1. Purpose**

The Board recognizes the importance of a safe school environment relative to the educational process. Possession of weapons in the school setting is a threat to the safety of students and staff and is prohibited by law.

**Section 2. Definitions**

a. Weapon - shall include, but not be limited to:

Any loaded or unloaded firearm, including pellet guns, B.B. guns, and look-alike firearms, explosive devices of any kind, any Bowie knife, Dirk knife, lock-blade knife, hunting knife, or any other similar knife, tools or instruments that are not reasonably related to education such as chains, brass knuckles, night-sticks, ax handles, biological and chemical agents, mace, stun guns, ammunition, explosive devices, fireworks, pyrotechnics, cutting instruments, cutting tools, nunchakus, firearms, shotguns, rifles, replicas of weapons, and/or any other tool, instrument or implement capable of inflicting serious bodily injury.

b. Possessing – an administrative employee is in possession of a weapon when the weapon is found on the person of the employee; under the employee's control while on school property, on property being used by the school, at any school function or activity, or at any school event held away from the school.

**Section 3. Guidelines**

a. Any administrative employee who has information about a weapons possession shall immediately inform the Assistant Superintendent of K-12 who will conduct a complete investigation.

b. The Assistant Superintendent of K-12 and the police shall be present during the investigation. If a weapon exists, the weapon shall be confiscated.

c. Administrative employees possessing a weapon(s) or a replica of a weapon(s)

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in violation of this policy shall surrender it to the Assistant Superintendent immediately. If the employee refuses to do so, the Assistant Superintendent shall inform the police immediately and take precautions to ensure the safety of students and other employees.

- d. Administrative employees may ask permission from the Assistant Superintendent of K-12 and complete the appropriate forms to bring a weapon/weapon look-a-like into the school building for educational purposes.
- e. Violations or suspected violations of this policy shall be reported to the Superintendent immediately.
  - 1. A written report from the administrative employee's supervisor shall be sent to the Superintendent and the Director of Human Resources upon the determination that the administrative employee is suspected of violating this policy.
  - 2. The report shall include a description of the weapon and the name(s) of any witnesses.
  - 3. The report shall also include a description of the circumstances associated with the discovery of the weapon.

**Section 4. Consequences**

- a. An administrative employee may be suspended with pay pending completion of an investigation and the initiation of procedures under any applicable agreement or individual contract.
- b. Failure to fully comply with this policy may result in disciplinary action as provided for by district policy and/or the Act 93 agreement or individual contract.

**References:**

School Code – 24 P.S. Sec. 1317.2

**Policy Replaces:**

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