



**NORTH ALLEGHENY  
SCHOOL DISTRICT**

<b>SECTION:</b>	<b>PUPILS</b>
<b>TITLE:</b>	<b>PROMOTION AND RETENTION</b>
<b>ADOPTED:</b>	<b>7/20/16</b>
<b>REVISED:</b>	

**215– PROMOTION AND RETENTION**

**Section 1. Purpose**

The Board recognizes that the emotional, social, physical and educational development of students will vary and that students should be placed in the educational setting most appropriate to their needs. The District shall establish and maintain academic standards for each grade and monitor individual student achievement in a continuous and systematic manner.

**Section 2. Authority**

- a. The Board establishes that each student shall be moved forward in a continuous pattern of achievement and development that corresponds with the student's progress, system of grade levels, and attainment of the academic standards established for each grade.
- b. A student shall be promoted when s/he has successfully completed the curriculum requirements and has achieved the academic standards established for the present level, based on the professional judgment of the teachers and the results of assessments. A student shall earn the right to advance to the next grade by demonstrating mastery of the required skills and knowledge.

**Section 3. Delegation of Responsibility**

- a. The Superintendent or designee shall develop administrative regulations for promotion and retention of students which assure that every effort will be made to remediate the student's difficulties before the student is retained.
- b. The recommendation of the classroom teacher shall be required for promotion or retention of a student.
- c. The building principal shall be assigned the final responsibility for determining the promotion or retention of each student.

SC 1531, 1532  
Title 22  
Sec. 4.12, 4.42  
Pol. 000

SC 1531, 1532  
Pol. 217

Title 22  
Sec. 4.13  
Pol. 000

SC 1532

**Section 4. Guidelines**

1. Promotion

1. Promotion should be based upon final grades and/or credits as shown by the report cards and other factors including standardized tests. In case of questions, a conference shall be held with the building principal.
2. Students going from middle school to the Intermediate High School having been retained two years will have their records reviewed by principals and counselors of the middle schools and the Intermediate High School, school psychologist and parent(s)/guardian(s) to determine placement in the Intermediate High School program.
3. Students going from the Intermediate High School to the Senior High School having attained less than twelve credits must have their records reviewed by the Intermediate High School and Senior High School principals and counselors, school psychologist, and parent(s)/guardians(s) to determine placement and/or options available to the student.

2. Retention

1. The principal and/or guidance counselors will notify the parent(s)/guardians(s) that their children potentially may fail the year as soon as this becomes evident.
2. In cases where retention is recommended as based upon final grades and standardized tests, consideration shall also be given to such sociological and psychological factors bearing upon the welfare of the child. After due consideration of all factors, the recommendation for retention shall be approved by the principal.
3. A conference with the parent(s)/guardian(s) shall then be arranged by the principal at which time he/she shall explain the circumstances justifying the retention.
4. In all cases of retention, the parent(s)/guardian(s) shall be fully involved and informed throughout the process. Parent(s)/guardian(s) and students shall be informed of the possibility of retention of a student well in advance.

**References:**

SC 224 P.S. Sec. 1531, 1532

State Board of Education Regulations – 22 PA Code Sec. 4.12, 4.13, 4.42

Board Policy – 000, 100, 217

**Replaces Policies:**

3230

3240