




---

---

---

---

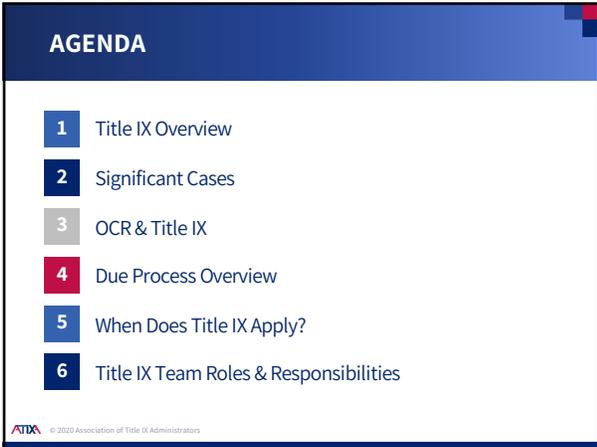
---

---

---

---

1




---

---

---

---

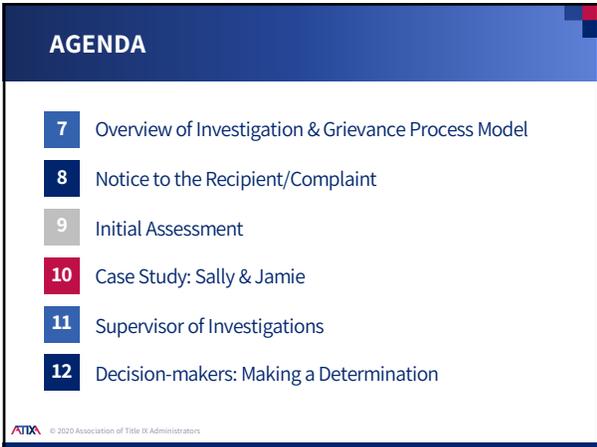
---

---

---

---

2




---

---

---

---

---

---

---

---

3

**AGENDA**

- 13** Assurance of Compliance with Final Sanctions
- 14** Coordinating the Appeals Process
- 15** General Title IX Compliance Oversight
- 16** Case Studies

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

4

**TITLE IX OVERVIEW**

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

5

**TITLE IX**

*20 U.S.C. § 1681 & 34 C.F.R. Part 106 (1972)*

“No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance.”

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

6

**A BRIEF HISTORY OF TITLE IX: PRE-1972**

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. §2000d et seq.)
  - “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” (“Sex” added by Executive Order in 1965)
- **Title VII of the Civil Rights Act of 1964** (42 U.S.C. §2000e-2)
  - Prohibits discrimination in the terms, conditions or privileges of employment on the basis of an individual’s race, color, religion, sex, or national origin.
- **1972:** Title IX passed and signed into law by President Nixon

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

---

---

7

**A BRIEF HISTORY OF TITLE IX: POST-1972**

- **1975:** Department of Health, Education, and Welfare (HEW) codified Title IX regulations
- **1979:** Supreme Court created a private right of action under Title IX
  - *Cannon v. U. of Chicago, 441 U.S. 677 (1979)*
- **1979:** HEW promulgated three-part test to evaluate equity in athletic participation and access to resources and equitable opportunities

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

---

---

8

**A BRIEF HISTORY OF TITLE IX: POST-1972**

- **1980:** U.S. Department of Education created
  - Title IX oversight transferred to Dept. of Ed.’s Office for Civil Rights (OCR)
- **1982:** Supreme Court holds “Employment discrimination comes within Title IX’s prohibition”
  - *North Haven Bd. of Education v. Bell, 452 U.S. 512.*

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

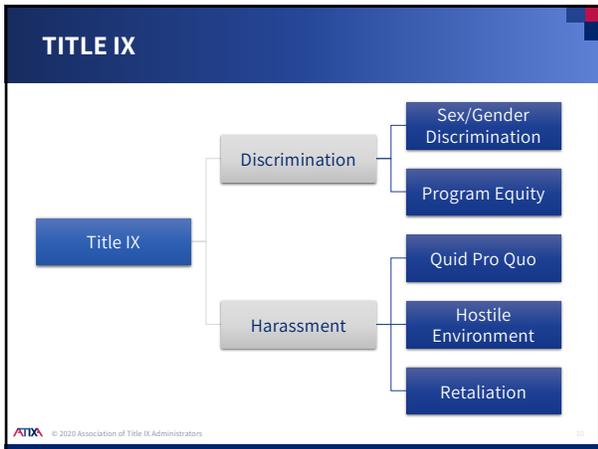
---

---

---

---

9



10

---

---

---

---

---

---

---

---

### KEY TITLE IX-RELATED ISSUES

<p><b>Sex-Based Discrimination</b></p> <ul style="list-style-type: none"> <li>▪ Program Equity</li> <li>▪ Recruitment, Admissions, &amp; Access</li> <li>▪ Pregnancy</li> <li>▪ Athletics</li> <li>▪ Employment, Recruitment, &amp; Hiring</li> <li>▪ Extra-curricular activities</li> <li>▪ Housing</li> <li>▪ Access to Course Offerings</li> <li>▪ Salaries &amp; Benefits</li> <li>▪ Financial Assistance</li> <li>▪ Facilities</li> <li>▪ Funding</li> <li>▪ Sex, Gender, &amp; Sexual Orientation</li> <li>▪ Gender Identity</li> </ul>	<p><b>Sexual Harassment</b></p> <ul style="list-style-type: none"> <li>▪ Quid Pro Quo</li> <li>▪ Hostile Environment</li> <li>▪ Sexual Assault</li> <li>▪ Domestic Violence</li> <li>▪ Dating Violence</li> <li>▪ Stalking</li> </ul> <p><b>Retaliation</b></p>
---	---

11

---

---

---

---

---

---

---

---

### TITLE IX ESSENTIAL COMPLIANCE ELEMENTS

- For K-12 schools, once **any school/district employee** has actual notice of sexual harassment/sexual misconduct, the school must:
  - Take immediate and appropriate steps to **investigate** what occurred
    - The obligation to investigate is absolute, even if just an Initial Assessment is completed (see *Davis*)
  - Take prompt and effective action to:
    - **Stop** the harassment
    - **Prevent** the recurrence
    - **Remedy** the effects

**NOTE:** This is regardless of whether the Complainant makes a formal complaint or asks the school to take action.

12

---

---

---

---

---

---

---

---

**SIGNIFICANT CASES**

- *Franklin v. Gwinnett County Public Schools*
- *Gebser v. Lago Vista Independent School District*
- *Davis v. Monroe County Bd. of Education*

13

---

---

---

---

---

---

---

---

**FRANKLIN V. GWINNETT PUBLIC SCHOOLS**

- Christine Franklin was a student at North Gwinnett High School in Gwinnett County, Georgia.
- Franklin was subjected to continual sexual harassment beginning in her tenth-grade year from Andrew Hill, a sports coach and teacher employed by the district.

14

---

---

---

---

---

---

---

---

**FRANKLIN V. GWINNETT PUBLIC SCHOOLS**  
503 U.S. 60 (1992)

**Franklin asserted that Hill:**

- Engaged her in sexually-oriented conversations (asked about her sexual experiences with her boyfriend and whether she would consider having sexual intercourse with an older man)
- Forcibly kissed her on the mouth in the school parking lot
- Telephoned her at her home and asked if she would meet him socially
- Interrupted a class, requested the teacher excuse Franklin, and took her to an office where he engaged in forcible intercourse on three occasions

15

---

---

---

---

---

---

---

---

**FRANKLIN V. GWINNETT PUBLIC SCHOOLS**  
503 U.S. 60 (1992)

- The complaint further alleged that, though the school became aware of and investigated Hill's sexual harassment of Franklin and other female students, teachers and administrators took no action to halt it
- Hill resigned on the condition that all matters pending against him be dropped. The school thereupon closed its investigation
- The school also discouraged Franklin from pressing charges

ATIX © 2020 Association of Title IX Administrators 16

---

---

---

---

---

---

---

---

16

**FRANKLIN V. GWINNETT PUBLIC SCHOOLS**  
503 U.S. 60 (1992)

- In 1992, the U.S. Supreme Court decided *Franklin v. Gwinnett County Public Schools*, which established that sexual harassment constitutes sex discrimination under Title IX
- *Franklin* also provided a private right for recovery of monetary damages under Title IX
- *Franklin* did not address issues concerning the educational institution's liability

ATIX © 2020 Association of Title IX Administrators 17

---

---

---

---

---

---

---

---

17

**GEBSER V. LAGO VISTA INDEP. SCHOOL**  
524 U.S. 274 (1998)

- Alida Gebser was an eighth-grade student at a middle school in respondent Lago Vista Independent School District (Lago Vista); she joined a high school book discussion group led by Frank Waldrop, a high school teacher
- During the book discussion sessions, Waldrop often made sexually suggestive comments to the students
- Gebser entered high school and was assigned to classes taught by Waldrop
- Waldrop continued his inappropriate remarks to the students and began to direct more of his suggestive comments toward Gebser, including when they were alone in his classroom.

ATIX © 2020 Association of Title IX Administrators 18

---

---

---

---

---

---

---

---

18

**GEBSER V. LAGO VISTA INDEP. SCHOOL**  
524 U.S. 274 (1998)

- Waldrop initiated sexual contact with Gebser in the spring, when, while visiting her home ostensibly to give her a book, he kissed and fondled her.
- The two had sexual intercourse on a number of occasions during the remainder of the school year. Their relationship continued through the summer and into the following year, and they often had intercourse during class time, although never on school property.
- Gebser did not report the relationship to school officials; she realized Waldrop's conduct was improper, but she was uncertain how to react and she wanted to continue having him as a teacher.

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

19

**GEBSER V. LAGO VISTA INDEP. SCHOOL**  
524 U.S. 274 (1998)

- In October 1992, two other students' parents complained to the principal about Waldrop's comments in class.
- The principal met with Waldrop, who indicated he did not believe he had made offensive remarks but apologized to the parents and said it would not happen again.
- The principal advised Waldrop to be careful about his classroom comments and told the school guidance counselor about the meeting; he did not report the parents' complaint to Lago Vista's superintendent, who was the district's Title IX Coordinator.
- A couple of months later, in January 1993, a police officer discovered Waldrop and Gebser engaging in sexual intercourse and arrested Waldrop.

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

20

**GEBSER V. LAGO VISTA INDEP. SCHOOL**  
524 U.S. 274 (1998)

- The Supreme Court ruled individuals cannot recover monetary damages against the school unless:
  - Three-part standard:
    - An official of the educational school/district must have had "**actual notice**" of harassment;
    - The official must have authority to "**institute corrective measures**" to resolve the harassment problem; **AND**
    - The official must have "**failed to adequately respond**" to the harassment and, in failing to respond, must have acted with "**deliberate indifference.**"

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

21

**DAVIS V. MONROE COUNTY BD. OF ED.**  
526 U.S. 629 (1999)

- Ongoing behavior by fifth-grade boy toward fellow student LaShonda Davis, including:
  - Making statements such as “I want to get in bed with you,” and “I want to feel your boobs”
  - Attempting to touch her breasts and genitals
  - Sticking a doorstop in his pants and acted in a sexually suggestive manner towards Davis
  - Rubbing up against her in suggestive manner
  - Touching her breasts and genitals

ATIX © 2020 Association of Title IX Administrators 22

---

---

---

---

---

---

---

---

22

**DAVIS V. MONROE COUNTY BD. OF ED.**  
526 U.S. 629 (1999)

- Davis repeatedly reported conduct to teachers; Davis’s mother also contacted teachers multiple times
- Mother was told the principal was aware of the situation
- No disciplinary action was taken
- Davis’s assigned seat was next to the male student throughout the harassing behavior; not allowed to change seats for over three months
- In May 1993, principal told Davis’s mother, “I guess I’ll have to threaten him a little harder;” male student not disciplined

ATIX © 2020 Association of Title IX Administrators 23

---

---

---

---

---

---

---

---

23

**DAVIS V. MONROE COUNTY BD. OF ED.**  
526 U.S. 629 (1999)

- Davis’s grades declined and her father found a suicide note his daughter had written; Davis told her mother she “didn’t know how much longer she could keep [the male student] off her”
- Others in class also faced harassment; group of students tried to complain to the principal, but were allegedly prevented from doing so and told, “If [the principal] wants you, he’ll call you”
- Parents had complained to three teachers and the principal; student had also complained to three teachers

ATIX © 2020 Association of Title IX Administrators 24

---

---

---

---

---

---

---

---

24

**DAVIS V. MONROE COUNTY BD. OF ED.**  
526 U.S. 629 (1999)

- Finding in favor of Davis, the Supreme Court expanded on the *Gebser* case:
  - The institution must have “**actual notice**” of the harassment; and the institution must have responded to the harassment with “**deliberate indifference.**”

ATIX © 2020 Association of Title IX Administrators 25

---

---

---

---

---

---

---

---

25

**DAVIS V. MONROE COUNTY BD. OF ED.**  
526 U.S. 629 (1999)

- Additionally, court held that:
  - Harassment must be “**severe, pervasive, and objectively offensive,**” and the indifference “**systemic,**” to the extent that the victim is deprived of educational opportunities or services.
  - Justice O’Conner added a framework to determine deliberate indifference – stating that deliberate indifference constitutes a response that is “**clearly unreasonable in light of the known circumstances.**”

ATIX © 2020 Association of Title IX Administrators 26

---

---

---

---

---

---

---

---

26

**OCR & TITLE IX**

- Remedies
- Role of OCR
- Key OCR Guidance

27

---

---

---

---

---

---

---

---

27

**REMEDIES UNDER TITLE IX**

- An individual may assert a Title IX claim against the school/district by:
  - Lawsuit:** suing the school/district in court and seeking monetary damages or injunctive or declaratory relief
  - OCR Complaint:** filing an administrative complaint (a grievance) with the U.S. Dept. of Ed. Office for Civil Rights (or other applicable federal agency)

ATIX © 2020 Association of Title IX Administrators 28

---

---

---

---

---

---

---

---

28

**CIVIL LAWSUITS V. ADMINISTRATIVE ACTION**

<p><b>Lawsuit</b></p> <ul style="list-style-type: none"> <li>Filed in federal court</li> <li>Monetary damages, injunction</li> <li>Requires:           <ul style="list-style-type: none"> <li>Actual notice</li> <li>Employee with authority to take action</li> <li>Deliberate Indifference</li> </ul> </li> </ul>	<p><b>Administrative Action*</b></p> <ul style="list-style-type: none"> <li>Initiated by OCR</li> <li>Voluntary compliance or findings</li> <li>Requires:           <ul style="list-style-type: none"> <li>Actual OR constructive notice ("knew or should have known")</li> <li>Investigate</li> <li>End harassment</li> <li>Remedy impact</li> <li>Prevent recurrence</li> </ul> </li> </ul>
---	---

\*Based on the 2020 Regulations, these standards will likely align much more moving forward.  
ATIX © 2020 Association of Title IX Administrators 29

---

---

---

---

---

---

---

---

29

**ROLE OF OCR & TITLE IX**

- The Office for Civil Rights (OCR) under the Department of Education is responsible for establishing the **compliance standards to be applied in investigations and enforcement** of Title IX regarding sexual harassment.
  - Provides regulatory and sub-regulatory guidance

ATIX © 2020 Association of Title IX Administrators 30

---

---

---

---

---

---

---

---

30

**ROLE OF OCR & TITLE IX (CONTD.)**

- OCR administratively enforces Title IX by:
  - Conducting investigations of complaints filed by an individual, a representative, or a group
  - Engaging in compliance reviews
  - Initiatives to combat sexual assault in K-12 public schools (compliance reviews; public awareness and support; data collection and reviews)
- Technical Assistance (The OPEN Center)
  - To help Recipients, students, and parents/guardians understand their rights and responsibilities

ATIX © 2020 Association of Title IX Administrators 31

---

---

---

---

---

---

---

---

31

**OCR AND TITLE IX**

**Key Regulatory and Sub-regulatory Guidance from OCR**

- Rescinded:
  - 2001 OCR Revised Sexual Harassment Guidance
  - 2011 Dear Colleague Letter (DCL)
  - 2014 Q&A on Title IX and Sexual Violence
  - 2015 DCL on the Role of Title IX Coordinators; TIX Resource Guide
  - 2016 DCL on Transgender Students
  - 2017 Q&A on Campus Sexual Misconduct

ATIX © 2020 Association of Title IX Administrators 32

---

---

---

---

---

---

---

---

32

**OCR AND TITLE IX (CONTD.)**

**Key Regulatory and Sub-regulatory Guidance from OCR**

- Still in effect:
  - 2003 DCL on Title IX and Free Speech
  - 2010 DCL on Harassment and Bullying
  - 2013 DCL on Pregnant and Parenting Students
  - 2020 Amendments to Title IX Regulations
  - 2020 Q&A on Final Title IX Rule

ATIX © 2020 Association of Title IX Administrators 33

---

---

---

---

---

---

---

---

33

**DUE PROCESS**

- Foundational Case Law
- Current Due Process Issues

34

---

---

---

---

---

---

---

---

**GOSS V. LOPEZ**  
419 U.S. 565 (1975)

- Nine high school students were suspended for 10 days for non-academic misconduct.
- The court held that because K-12 education is a fundamental right, students were entitled to at least a modicum of "due process."
- Minimum due process includes notice and an opportunity for a hearing.
  - Oral or written notice of charges
  - Explanation of the evidence
  - Opportunity to present their version

35

---

---

---

---

---

---

---

---

**GOSS V. LOPEZ**  
419 U.S. 565 (1975)

- The court further stated that the hearing could be informal and need not provide students with an opportunity to obtain private counsel, cross-examine witnesses, or present witnesses on their behalf.
- Potential suspensions beyond 10 days, or expulsions, however, require a more formal procedure to protect against unfair deprivations of liberty and property interests.

36

---

---

---

---

---

---

---

---

**DUE PROCESS: CURRENT ISSUES**

**Due Process concerns are at the heart of 2020 regulations:**

- Applies to both public and private Recipients, which is a shift in legal paradigm
- Standard of Evidence
- Requirements for "Emergency Removal"
- Detailed Notice of Investigation and Allegations (NOIA)
- Providing investigation report and evidence for review/response
- Live hearing with cross-examination (optional for K-12)
- Advisor involvement (possibly including attorneys)

ATIX © 2020 Association of Title IX Administrators 37

---

---

---

---

---

---

---

---

37

**DUE PROCESS: CURRENT ISSUES (CONTD.)**

- Bias: TIXC, Investigators, Decision-makers, and Informal Resolution Facilitators
- Biased Training or Insufficient Training
- Requirement to publicly post training materials

ATIX © 2020 Association of Title IX Administrators 38

---

---

---

---

---

---

---

---

38

**THE IX COMMANDMENTS**

<b>INVESTIGATION</b> ➔	<b>Thorough</b>	<b>Reliable</b>	<b>Impartial</b>
<b>PROCESS</b> ➔	<b>Prompt</b>	<b>Effective</b>	<b>Equitable</b>
<b>REMEDIES</b> ➔	Not act unreasonably to stop discrimination	Not act unreasonably to prevent recurrence	Act equitably to remedy effects

ATIX © 2020 Association of Title IX Administrators 39

---

---

---

---

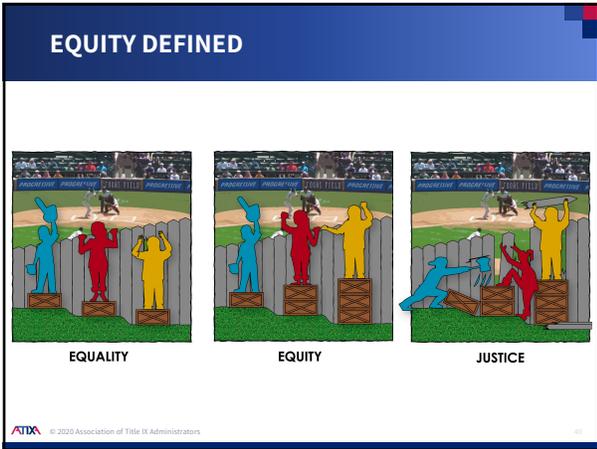
---

---

---

---

39



40

---

---

---

---

---

---

---

---



41

---

---

---

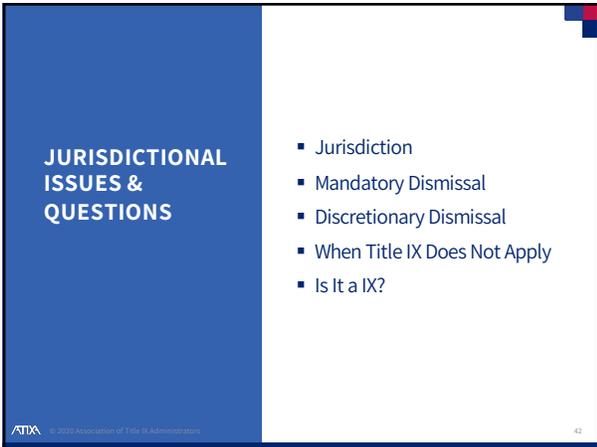
---

---

---

---

---



42

---

---

---

---

---

---

---

---

**WHEN DOES TITLE IX APPLY?**

- **Davis** standard – Title IX applies, and jurisdiction is required, when the Recipient has:
  - Control over the Respondent
  - AND**
  - Control over context of the harassment
- The definition of sexual harassment covers the in-program effects of out-of-program misconduct (though not the misconduct itself)

ATIX © 2020 Association of Title IX Administrators 43

---

---

---

---

---

---

---

---

43

**WHEN DOES TITLE IX APPLY? (CONTD.)**

- At the time of filing a formal complaint, a Complainant must be participating in or attempting to participate in the education program or activity of the Recipient with which the formal complaint is filed
  - OCR adopts in the discussion a fairly broad definition of what could constitute “attempting to participate”

ATIX © 2020 Association of Title IX Administrators 44

---

---

---

---

---

---

---

---

44

**WHEN DOES TITLE IX APPLY? (CONTD.)**

- Personal Jurisdiction
- If Respondent is **not** affiliated in the Recipient in any way, the Recipient **lacks authority** to take disciplinary action
  - Employee of an outside company (e.g., vendor, construction worker, etc.)
  - Guest or invitee
  - Prospective student
  - Former student
  - Former employee
  - Student from another institution

ATIX © 2020 Association of Title IX Administrators 45

---

---

---

---

---

---

---

---

45

**WHEN DOES TITLE IX APPLY? (CONT.)**

- Examples where Recipient lacks disciplinary authority:
  - A student is sexually harassed by a student from another institution
  - A student withdraws, or an employee resigns during an investigation

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

46

**WHEN DOES TITLE IX APPLY?  
Geographic Jurisdiction**

- Sexual Harassment and Discrimination cases
  - Must be dismissed if did not occur against a person in the U.S., but...
    - Contrary case law
    - May take action under your Code of Conduct or other policies

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

47

**WHEN DOES TITLE IX APPLY?  
Geographic Jurisdiction (Cont.)**

- There is NO expectation that you exercise jurisdiction over off-site/off-campus incidents UNLESS
  - The property is owned or controlled by the school **OR**
  - The property is being used for a program or event sponsored by the school or an organization recognized by the school **OR**
  - The property is owned or controlled by an organization recognized by the school
- Other forms of liability may still apply, and the PPTVWM analysis may come into play here

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

48

**WHEN DOES TITLE IX APPLY?**  
**Geographic Jurisdiction (Cont.)**

- If Title IX jurisdiction is not present, the behavior could still violate:
  - Institutional harassment/discrimination policies
  - Student Handbook/Conduct policies
  - Technology/Acceptable Use policies
  - Employee Handbook/Policies
  - Professionalism standards
- You may still be taking discretionary jurisdiction over incidents off-campus or on non-school property, but under other policies, not Title IX.

ATIX © 2020 Association of Title IX Administrators 49

---

---

---

---

---

---

---

---

49

**WHEN DOES TITLE IX APPLY?**  
**Covered Programs**

- All programs run by a federal funding Recipient
- It does not matter whether the program receives federal funding or not, **all** Recipient programs are covered
- All programs using facilities of the funding Recipient
  - (e.g., Camps using your fields/stadium)

ATIX © 2020 Association of Title IX Administrators 50

---

---

---

---

---

---

---

---

50

**WHEN DOES TITLE IX APPLY?**  
**Subject Matter**

- Sexual Harassment, as defined in the 2020 Title IX Regulations
- Sex/gender-based:
  - Stalking
  - Hazing
  - Bullying
  - Arson
  - Vandalism
  - Theft
  - Any other policy violation that is sex/gender-based that causes a discriminatory effect

ATIX © 2020 Association of Title IX Administrators 51

---

---

---

---

---

---

---

---

51

**WHEN DOES TITLE IX APPLY?**  
Subject Matter (Cont.)

- Retaliation
- Sex/Gender discrimination (Equity)
  - OCR recently noted this includes sexual orientation and gender identity (based on biological sex) following the Supreme Court's *Bostock* decision
- Pregnant and parenting student (employee?) discrimination

ATIX © 2020 Association of Title IX Administrators 52

---

---

---

---

---

---

---

---

52

**WHEN DOES TITLE IX APPLY?**  
Subject Matter (Cont.)

- Limitations:
  - Actions/conduct/speech protected by **academic freedom**
    - Pedagogically appropriate and germane to the subject matter of course that instructor hired to teach/research
  - Actions/conduct/speech protected by the **First Amendment**
    - Merely offensive conduct cannot be disciplined at a public school
      - Must be **severe, pervasive, and objectively offensive**
- May still provide support and resources to the Complainant and the school community as appropriate

ATIX © 2020 Association of Title IX Administrators 53

---

---

---

---

---

---

---

---

53

**MANDATORY DISMISSAL OF A FORMAL COMPLAINT**

**The TIX Coordinator MUST dismiss the complaint at any time if the alleged conduct:**

- Would not constitute sexual harassment as defined (five offenses in § 106.30), even if proved
- Did not occur in the Recipient's education program or activity
- Did not occur against a person in the United States
- The Complainant is not participating or attempting to participate in Recipient's program at time of complaint

ATIX © 2020 Association of Title IX Administrators 54

---

---

---

---

---

---

---

---

54

**DISCRETIONARY OR PERMISSIVE DISMISSAL OF A FORMAL COMPLAINT**

**The TIX Coordinator *MAY* dismiss the complaint if at any time prior to a determination:**

- Complainant notifies the Title IX Coordinator in writing that the Complainant would like to withdraw the formal complaint or any allegations
- Respondent is no longer enrolled or employed by Recipient
- Specific circumstances prevent the Recipient from gathering evidence sufficient to reach a determination as to the formal complaint or any allegations

ATIX © 2020 Association of Title IX Administrators 55

---

---

---

---

---

---

---

---

55

**MANDATORY OR PERMISSIVE DISMISSAL OF A FORMAL COMPLAINT**

- Written notice of dismissal to parties required
  - Dismissal (or non-dismissal) of formal complaint may be appealed

**Upon dismissal, the Recipient may institute action under another provision of the code of conduct or other policies**

ATIX © 2020 Association of Title IX Administrators 56

---

---

---

---

---

---

---

---

56

**IF TIX JURISDICTION IS NOT PRESENT**

**Behavior may still violate:**

- District/School harassment/discrimination policies
- Student Handbook/Conduct policies
- Technology/Acceptable Use policies
- Employee Handbook/Policies
- Professionalism standards

ATIX © 2020 Association of Title IX Administrators 57

---

---

---

---

---

---

---

---

57

**IF TIX JURISDICTION IS NOT PRESENT (CONTD.)**

**District/School should still take steps to:**

- Provide support and resources to the Complainant and school community
  - Address any “downstream effects”
- Determine if there are patterns or institutional variables that contributed to the alleged incident
- Take what action it can (e.g., trespass the person)

ATIX © 2020 Association of Title IX Administrators 58

---

---

---

---

---

---

---

---

58

**CASE STUDY: IS IT A IX?**

- A student attends a party at a friend’s house over the weekend.
- At the party, the student is sexually assaulted by another person who attended the party.
- The student reports the sexual assault to the local police department and to the school.

**Does the District have jurisdiction over the sexual assault?**

ATIX © 2020 Association of Title IX Administrators 59

---

---

---

---

---

---

---

---

59

**CASE STUDY: IS IT A IX?**

- Several female students express objections to the school’s policy not allowing transgender students to use the bathroom according to the gender with which they identify.
- The students are subsequently subjected to offensive and threatening anonymous messages posted on social media.
  - The posts refer to the female students by offensive names and include threats to harm them.
  - One of the posts included a nude photo of one of the female students that has been circulating around school.
- The female students express concern for their safety due to online posts.

**Does the District have jurisdiction under Title IX?**

ATIX © 2020 Association of Title IX Administrators 60

---

---

---

---

---

---

---

---

60

**CASE STUDY: IS IT A IX?**

- An employee reports to her supervisor that a colleague, Janet, is being physically abused by her partner, Robert, a full-time employee in Facilities Management.
- The employee indicates that Janet seems noticeably withdrawn lately and that Janet recently came to work late, had red puffy eyes, and looked as though she had been crying.
- The employee says Janet was walking with a limp last week, and when asked about it, told people she twisted her knee after slipping on some ice in her driveway.

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

61

**CASE STUDY: IS IT A IX? (CONTD.)**

- Later that same day, the employee said someone overheard Janet on the phone saying, "But I'm scared of what he would do if I tried to leave him."
- According to the employee, Janet missed a few days of work last month and returned to work wearing a sling. Janet claimed that she sprained her shoulder while working in the yard.
- Yesterday Janet showed up over an hour late to work and had some swelling around her eye and her bottom lip. When asked, Janet said she got up to use the bathroom last night in the dark and walked into the edge of her open closet door.

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

62

**CASE STUDY: IS IT A IX? (CONTD.)**

- The employee says that yesterday afternoon, Robert and Janet got into a loud argument in the parking lot and that Janet was crying in the bathroom afterwards.

**Is this a Title IX issue the employer needs to address?**

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

63

**DEFINITIONS OF SEXUAL HARASSMENT**

- Quid Pro Quo Sexual Harassment
- Hostile Environment Sexual Harassment
- Sexual Assault
- Domestic Violence
- Dating Violence
- Stalking

ATIX © 2020 Association of Title IX Administrators 64

---

---

---

---

---

---

---

---

64

**REQUIRED DEFINITIONS – TIX REGULATIONS**

**Sexual Harassment** is conduct on the basis of sex meeting one of the following conditions:

- An employee of the Recipient conditioning the provision of an aid, benefit, or service of the Recipient on an individual's participation in unwelcome sexual conduct;
- Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the Recipient's education program or activity; or
- "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v)  
 "Dating violence" as defined in 34 U.S.C. 12291(a)(10)  
 "Domestic violence" as defined in 34 U.S.C. 12291(a)(8)  
 "Stalking" as defined in 34 U.S.C. 12291(a)(30)

ATIX © 2020 Association of Title IX Administrators 65

---

---

---

---

---

---

---

---

65

**HOSTILE ENVIRONMENT: "UNWELCOME"**

Unwelcomeness is subjective and determined by the Complainant (except when the Complainant is younger than the age of consent)

ATIX © 2020 Association of Title IX Administrators 66

---

---

---

---

---

---

---

---

66

**HOSTILE ENVIRONMENT: “REASONABLE PERSON”**

Severity, pervasiveness, and objective offensiveness are evaluated based on the totality of the circumstances from the perspective of a reasonable person in the same or similar circumstances (“in the shoes of the Complainant”), including the context in which the alleged incident occurred and any similar, previous patterns that may be evidenced

ATIX © 2020 Association of Title IX Administrators 67

---

---

---

---

---

---

---

---

67

**HOSTILE ENVIRONMENT: “SEVERE”**

- Physical conduct is more likely to be severe
- Accompanied by threats or violence
- Consider the circumstances (e.g., the ability for Complainant to remove themselves from the harassment)

ATIX © 2020 Association of Title IX Administrators 68

---

---

---

---

---

---

---

---

68

**HOSTILE ENVIRONMENT: “PERVASIVE”**

- Widespread
- Openly practiced
- Well-known among students or employees – reputation of a department, person, etc.
- Occurring in public spaces (more likely to be pervasive)
- Frequency of the conduct is often a variable in assessing pervasiveness (look to intensity and duration)
- Unreasonable interference with school or job
- A “gauntlet of sexual abuse” *Meritor v. Vinson*, 477 U.S. 57 (1986)

ATIX © 2020 Association of Title IX Administrators 69

---

---

---

---

---

---

---

---

69

**HOSTILE ENVIRONMENT:  
"OBJECTIVELY OFFENSIVE"**

- Reasonable person standard in context
- "I know it when I see it..."
- Age and relationships of Complainant and Respondent
- Number of persons involved
- Frequency
- Severity

- Physically threatening
- Humiliation
- Intimidation
- Ridicule
- Abusive

ATIX © 2020 Association of Title IX Administrators 70

---

---

---

---

---

---

---

---

70

**HOSTILE ENVIRONMENT:  
TOTALITY OF THE CIRCUMSTANCES**

- Hostile environment analysis requires that you evaluate the "totality of the circumstances."
- In evaluating the totality of the circumstances, consider:
  - Frequency, nature, and severity of the conduct
  - Whether the conduct was physically threatening
  - Whether the conduct was humiliating
  - Identity of and relationship between the Respondent and the Complainant
  - Age and sex of the Respondent and the Complainant
  - Size of the school, location of the incidents, and context in which they occurred

ATIX © 2020 Association of Title IX Administrators 71

---

---

---

---

---

---

---

---

71

**HOSTILE ENVIRONMENT:  
TOTALITY OF THE CIRCUMSTANCES ( CONT.)**

- Totality of the circumstances to consider:
  - Effect on the Complainant's mental or emotional state
  - Whether the conduct was directed at more than one person
  - Whether the conduct unreasonably interfered with the Complainant's educational or work performance
  - Whether the statement was an utterance of an epithet which was offensive or offended by discourtesy or rudeness
  - Whether the speech or conduct deserves the protections of academic freedom or First Amendment protection
  - "Constellation of surrounding circumstances."

ATIX © 2020 Association of Title IX Administrators 72

---

---

---

---

---

---

---

---

72

**SEXUAL ASSAULT**

**Any sexual act directed against another person, without the consent of the Complainant including instances where the Complainant is incapable of giving consent.**

- **Forcible Rape** - Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the Complainant.
- **Forcible Sodomy** - Oral or anal sexual intercourse with another person, forcibly and/or against that person's will or not forcibly or against the person's will (non-consensually) in instances where the Complainant is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.

ATIX © 2020 Association of Title IX Administrators 73

73

---

---

---

---

---

---

---

---

**SEXUAL ASSAULT (CONTD.)**

- **Sexual Assault with an Object** - To use an object or instrument to penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will or not forcibly or against the person's will (non-consensually) in instances where the Complainant is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.
- **Forcible Fondling** - The touching of the private body parts of another person (buttocks, groin, breasts) for the purpose of sexual gratification, forcibly and/or against that person's will (non-consensually) or not forcibly or against the person's will in instances where the Complainant is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.

ATIX © 2020 Association of Title IX Administrators 74

74

---

---

---

---

---

---

---

---

**SEXUAL ASSAULT (CONTD.)**

- **Incest** - Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by [insert state] law.
- **Statutory Rape** - Nonforcible sexual intercourse with a person who is under the statutory age of consent of [insert age in your state].

ATIX © 2020 Association of Title IX Administrators 75

75

---

---

---

---

---

---

---

---

**DATING VIOLENCE**

- Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the Complainant. The existence of such a relationship shall be determined based on the Complainant’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition —
  - Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
  - Dating violence does not include acts covered under the definition of domestic violence.

ATIX © 2020 Association of Title IX Administrators 76

---

---

---

---

---

---

---

---

76

**DOMESTIC VIOLENCE**

- A felony or misdemeanor crime of violence committed —
  - By a current or former spouse or intimate partner of the Complainant;
  - By a person with whom the Complainant shares a child in common;
  - By a person who is cohabitating with, or has cohabitated with, the Complainant as a spouse or intimate partner;
  - By a person similarly situated to a spouse of the Complainant under the domestic or family violence laws [insert your state here];
  - By any other person against an adult or youth Complainant who is protected from that person’s acts under the domestic or family violence laws of [insert your state here].

ATIX © 2020 Association of Title IX Administrators 77

---

---

---

---

---

---

---

---

77

**DOMESTIC VIOLENCE (CONTD.)**

- To categorize an incident as Domestic Violence, the relationship between the Respondent and the Complainant must be more than just two people living together as roommates. The people cohabitating must be current or former spouses or have an intimate relationship.

ATIX © 2020 Association of Title IX Administrators 78

---

---

---

---

---

---

---

---

78

**STALKING**

- Engaging in a course of conduct directed at a specific person that would cause a reasonable person to —
  - Fear for the person’s safety or the safety of others; or
  - Suffer substantial emotional distress.
- For the purposes of this definition:
  - **Course of conduct** means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person’s property.

ATIX © 2020 Association of Title IX Administrators 79

---

---

---

---

---

---

---

---

79

**STALKING (CONTD.)**

- **Reasonable person** means a reasonable person under similar circumstances and with similar identities to the Complainant.
- **Substantial emotional distress** means significant mental suffering or anguish that may but does not necessarily require medical or other professional treatment or counseling.
- The TIX regulations insist this definition not be interpreted to violate First Amendment.

ATIX © 2020 Association of Title IX Administrators 80

---

---

---

---

---

---

---

---

80

**NAVIGATING FIRST AMENDMENT PROTECTIONS**

ATIX © 2020 Association of Title IX Administrators 81

---

---

---

---

---

---

---

---

81

**NAVIGATING FIRST AMENDMENT PROTECTIONS**

**“Congress shall make no law... abridging the freedom of speech...”**

- An important concern for all public schools
- Impacts policy language regarding expression
  - Pay heed to vagueness and over-breadth concerns
  - Avoid incorporating “intent” or “purpose” language
- Title IX Regulations reaffirm First Amendment protections

ATIX © 2020 Association of Title IX Administrators 82

82

---

---

---

---

---

---

---

---

**NAVIGATING FIRST AMENDMENT PROTECTIONS (CONT.)**

**Issues to consider:**

- Time, place, and manner
- Type of forum (open, limited open, closed)
- Confluence with academic freedom (teachers)
- Unprotected speech
  - Incitement of disruption and breach of peace
  - Defamation
  - True threat
  - Obscenity
- Outside speakers
- Hate speech

ATIX © 2020 Association of Title IX Administrators 83

83

---

---

---

---

---

---

---

---

**TINKER v. DES MOINES INDEP. COM. SCH. DIST.**  
393 U.S. 503 (1969)

**Free speech rights in public schools**

- Group of students wore black armbands to school in protest of Vietnam war
- Students suspended after refusing to remove armbands

ATIX © 2020 Association of Title IX Administrators 84

84

---

---

---

---

---

---

---

---

**TINKER v. DES MOINES INDEP. COM. SCH. DIST.**  
393 U.S. 503 (1969) (CONTD.)

- Conduct must **“materially and substantially interfere with the requirements of appropriate discipline in the operation of the school”**
  - Actual interference, not based on fear of a potential interference
  - “More than a mere desire to avoid the discomfort and unpleasantness that always accompany an unpopular viewpoint”
  - Substantial interference with the school’s work
  - Intrusion upon the rights of other students

ATIX © 2020 Association of Title IX Administrators 85

---

---

---

---

---

---

---

---

85

**TITLE IX TEAM ROLES & RESPONSIBILITIES**

- Title IX Coordinator
- Investigator
- Decision-Maker
- Informal Resolution Facilitator

ATIX © 2020 Association of Title IX Administrators 86

---

---

---

---

---

---

---

---

86

**SAMPLE TITLE IX TEAM STRUCTURE**

```

graph TD
    A[Superintendent/Head of School] -.-> B[Title IX Coordinator]
    B -.-> C[Deputy Coordinator for each school (e.g., Principal or Asst. Principal)]
    B -.-> D[Deputy Coordinator for Human Resources]
    B -.-> E[Deputy Coordinator for Student Services/Affairs]
    B -.-> F[Deputy Coordinator for Athletics]
  
```

ATIX © 2020 Association of Title IX Administrators 87

---

---

---

---

---

---

---

---

87

**WHO IS ON THE TITLE IX TEAM?**

- Title IX Coordinator(s)
- Deputy Coordinator(s)
- Investigator(s)
- Decision-Makers
  - Policy violation
  - Appeal
- Informal Resolution Facilitator(s)

ATIX © 2020 Association of Title IX Administrators 88

---

---

---

---

---

---

---

---

88

**TITLE IX COORDINATOR**

- Title IX Coordinator is an administrator with significant authority and wide-ranging responsibilities
  - Must have autonomy and independence
  - Should report to Superintendent
  - Must be able to affect change across many departments
- To alleviate the burden on one administrator, Districts and schools may identify multiple Deputy Coordinators – typically one per school/building

ATIX © 2020 Association of Title IX Administrators 89

---

---

---

---

---

---

---

---

89

**ROLE OF THE TITLE IX COORDINATOR**

- District/school-wide Title IX Compliance oversight
- Point person for complaints
- Training oversight (TIX Team, students, employees, parents/guardians, etc.)
- Creator & implementor of appropriate policy
- Contact for government inquiries
- Prevention and remediation of all sex/gender-based discrimination & harassment
- Oversight of prompt & equitable grievance procedures
- Supervisor of investigations and Investigators

ATIX © 2020 Association of Title IX Administrators 90

---

---

---

---

---

---

---

---

90

**ROLE OF THE TITLE IX COORDINATOR (CONT.)**

- Assurance of compliance with final sanctions
- Coordinating appeal process
- Compliance with requirements to stop, prevent, and remedy
- Coordinate overlap of various student & employee grievance processes
- Navigating First Amendment protections
- Prevention and remediation of retaliation
- Section 504 disability compliance oversight
- Oversight of athletics gender equity
- Recordkeeping

ATIX © 2020 Association of Title IX Administrators 91

---

---

---

---

---

---

---

---

91

**SCHOOL/DISTRICT TEAM**

- In coordination with the Title IX Coordinator, school-based administrators, supervisors, and other Deputy Coordinators may also:
  - Be identified in publications and policies as individuals to whom a report may be made
    - The Title IX Coordinator must create a structure of documentation and reporting by these designated individuals to ensure that the Title IX Coordinator is aware of the issue
  - Lead the Title IX-based response protocol
  - Serve as an Investigator
  - Serve as a Decision-maker
  - Facilitate an informal resolution

ATIX © 2020 Association of Title IX Administrators 92

---

---

---

---

---

---

---

---

92

**ROLE OF THE INVESTIGATOR**

- Conduct reliable, prompt, fair, and impartial investigations
  - Work with TIXC to develop strategy for investigation
  - Identify and interview parties and witnesses
  - Identify, organize, and compile relevant information
  - Maintain accurate and thorough investigation records and notes
  - Share the evidence with the parties and their Advisors
  - Provide notices to the parties (may be done in conjunction with TIXC)
- Create an investigation report that fairly summarizes relevant evidence

ATIX © 2020 Association of Title IX Administrators 93

---

---

---

---

---

---

---

---

93

**ROLE OF THE DECISION-MAKERS**

- Determine whether District policy has been violated based upon the applicable standard of evidence
  - Decisions must be based upon an independent assessment of the evidence gathered during the investigation and/or provided during a hearing, to include an assessment of the credibility of the parties and witnesses
  - Decisions must be based on the specific policy alleged to have been violated
  - Decisions must be impartial and free of substantive bias

ATIX © 2020 Association of Title IX Administrators 94

---

---

---

---

---

---

---

---

94

**ROLE OF THE DECISION-MAKERS (CONTD.)**

- Determine appropriate sanctions/discipline when a policy violation is found
- Draft a written determination that outlines the rationale for the finding(s)

ATIX © 2020 Association of Title IX Administrators 95

---

---

---

---

---

---

---

---

95

**ROLE OF APPELLATE DECISION-MAKER**

- Make determination on a party's request for an appeal
- Review written submissions from parties
- May review investigation report or other evidence gathered during investigation/hearing
- May need to speak with Investigator, Decision-maker, parties, or witnesses
- Review of case should be limited to the grounds noted in the appeal request
  - Not a *de novo* review
- Draft a written determination that outlines the rationale for the outcome

ATIX © 2020 Association of Title IX Administrators 96

---

---

---

---

---

---

---

---

96

**TRAINING**

- Robust training mandates
- Coordinators, Investigators, Decision-makers, Appeal Decision-makers, Informal Resolution Facilitators
- Training materials cannot include sex stereotypes; should promote impartiality
- Training materials must be maintained for seven years and posted publicly on Recipient’s website
  - Seven years must be maintained, but only the most recent need to be posted

ATIX © 2020 Association of Title IX Administrators 97

---

---

---

---

---

---

---

---

---

---

97

**REQUIRED TRAINING TOPICS**

- Definition of sexual harassment
- Scope of the Recipient’s education program or activity
- How to conduct an investigation and grievance process including hearings, appeals, and informal resolution processes, as applicable
- How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias
- Use of any technology to be used at a live hearing

ATIX © 2020 Association of Title IX Administrators 98

---

---

---

---

---

---

---

---

---

---

98

**REQUIRED TRAINING TOPICS (CONT.)**

- Issues of relevance of questions and evidence, including when questions and evidence about the Complainant’s sexual predisposition or prior sexual behavior are not relevant
- How to create an investigation report that fairly summarizes relevant evidence

ATIX © 2020 Association of Title IX Administrators 99

---

---

---

---

---

---

---

---

---

---

99

**DISCUSSION**

- What is the Title IX structure in place within your District?
- What challenges do you foresee with your ability to implement the Title IX team structure required under the regulations (i.e., Coordinator, Investigator, Decision-makers, etc.)?

ATIX © 2020 Association of Title IX Administrators 100

---

---

---

---

---

---

---

---

100

**OVERVIEW OF INVESTIGATION & GRIEVANCE PROCESS MODEL**

- The Process
- Ten Steps of an Investigation
- Title IX Coordinator's Role
- Timeframes
- Neutrality, Conflicts of Interest, Objectivity
- Advisors

ATIX © 2020 Association of Title IX Administrators 101

---

---

---

---

---

---

---

---

101

**THE PROCESS**

Incident	Initial Assessment	Formal Investigation & Report	Determination (Hearing)	Appeal
<ul style="list-style-type: none"> <li>• Complaint or notice to the Title IX Coordinator</li> <li>• Strategy development</li> </ul>	<ul style="list-style-type: none"> <li>• Jurisdiction?</li> <li>• Dismissal?</li> <li>• Policy violation implicated?</li> <li>• Informal or formal resolution?</li> </ul>	<ul style="list-style-type: none"> <li>• Notice to parties</li> <li>• Identification of witnesses, interview scheduling, and evidence collection</li> <li>• Report drafted</li> <li>• Evidence and draft investigation report shared</li> <li>• Investigation report finalized and shared</li> </ul>	<ul style="list-style-type: none"> <li>• Exchange of written questions and answers</li> <li>• Determination</li> <li>• Sanction?</li> <li>• Remedies</li> </ul>	<ul style="list-style-type: none"> <li>• Standing?</li> <li>• Vacate?</li> <li>• Remand?</li> <li>• Substitute?</li> </ul>

ATIX © 2020 Association of Title IX Administrators 102

---

---

---

---

---

---

---

---

102

**10 STEPS OF AN INVESTIGATION**

1. Receive Notice/Complaint
2. Initial Assessment and Jurisdiction Determination
3. Establish basis for investigation (Incident, Pattern, and/or Culture/Climate)
4. Notice of Investigation and Allegations to Parties (NOIA)
5. Establish investigation strategy
6. Formal comprehensive investigation
  - Witness interviews; evidence gathering

ATIX © 2020 Association of Title IX Administrators 103

---

---

---

---

---

---

---

---

103

**10 STEPS OF AN INVESTIGATION**

7. Draft investigation report
8. Meet with Title IX Coordinator (and/or legal counsel) to review draft report and evidence
9. Provide all evidence directly related to the allegations to parties and their Advisors for inspection and review with 10 days for response
10. Complete final investigation report
  - Synthesize and analyze relevant evidence
  - Send final report to parties for review and written response at least 10 days prior to making a determination of responsibility

ATIX © 2020 Association of Title IX Administrators 104

---

---

---

---

---

---

---

---

104

**TITLE IX COORDINATOR’S INVESTIGATION AND GRIEVANCE PROCESS OVERSIGHT**

**The Title IX Coordinator is responsible for:**

- Point person for receipt of complaint
- Conducting initial assessment
- Assurance of supportive measures
- The appointment and supervision of Investigators
- Training Investigators, Decision-makers, Appeal Decision-makers, and Informal Resolution Facilitators
- Coordination of investigations

ATIX © 2020 Association of Title IX Administrators 105

---

---

---

---

---

---

---

---

105

**TITLE IX COORDINATOR’S INVESTIGATION AND GRIEVANCE PROCESS OVERSIGHT (CONT.)**

**The Title IX Coordinator is responsible for:**

- Strategizing investigations
- Timeline compliance
- Providing institutional memory to Investigators
- Retaining a record of actions taken in each case

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

106

**“REASONABLY PROMPT” TIMEFRAMES FOR GRIEVANCE PROCESS**

- 20+ days to resolution given procedural requirements in the Title IX regulations
  - No set requirement in the regulations other than to have reasonably prompt timeframes for the conclusion of the process designated in your procedures
  - Timeline starts from notice, not from the incident itself
  - Goal is to avoid undue delay

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

107

**NEUTRALITY, CONFLICT OF INTEREST, AND OBJECTIVITY**

- Grievance process must treat parties “equitably”
  - Must be designed to restore or preserve access to education programs
  - Must include enhanced due process protections before disciplinary sanctions are imposed
- Prohibits conflict-of-interest or bias with Coordinators, Investigators, and Decision-makers against parties generally or against an individual party
- All relevant evidence obtained must be **objectively** evaluated
- Mandatory training on appropriate investigation, hearing, evidence, credibility, bias, and conflict of interest

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

108

**ADVISOR OF CHOICE**

- Parties have the right to have an Advisor of their choice to assist them throughout the process, to include attending any meetings and interviews
- Advisor of choice may be anyone, including an attorney
- Advisor of choice is in addition to the students' parent/guardian
- May restrict participation of Advisors equally
- No requirement for K-12 to provide an Advisor for the parties
- No requirement to train Advisors

ATIX © 2020 Association of Title IX Administrators 109

---

---

---

---

---

---

---

---

109

**NOTICE TO THE RECIPIENT/COMPLAINANT**

- Actual Knowledge/Notice
- Formal Complaint
- When Do You Investigate?

ATIX © 2020 Association of Title IX Administrators 110

---

---

---

---

---

---

---

---

110

**NOTICE/ACTUAL KNOWLEDGE - REGULATIONS**

**Actual knowledge**

- Notice of sexual harassment or allegations
- In an education program or activity
- Against a person in the US
- To:
  - a Title IX Coordinator;
  - any official with authority to institute corrective measures on behalf of a college or university; or
  - **any employee of an elementary or secondary school**

ATIX © 2020 Association of Title IX Administrators 111

---

---

---

---

---

---

---

---

111

**NOTICE TO K-12 EMPLOYEES**

- Notice includes information K-12 employees witness, hear about, or receive a written or verbal complaint about
- Akin to “Mandatory Reporter” or “Responsible Employee” designations
- Likely tracks with your state law-based obligation to report child abuse to state or local authorities
- Train all employees to always notify the Title IX Coordinator of all reports

ATIX © 2020 Association of Title IX Administrators 112

---

---

---

---

---

---

---

---

112

**ADDITIONAL REPORTING REQUIREMENTS**

- Supervisors and Managers (per Title VII)
  - Mandated to report harassment or other misconduct of which they are aware
- Abuse or Suspected Abuse of Minors
  - All employees are required to report abuse or suspected abuse of minors consistent with the law of the state. This generally includes reporting immediately to law enforcement and to the state’s child welfare agency.
- Additional state reporting requirements (e.g., elder abuse and felony reporting)

ATIX © 2020 Association of Title IX Administrators 113

---

---

---

---

---

---

---

---

113

**FORMAL COMPLAINT – REGULATIONS**

**Formal Complaint**

- Document or electronic submission
- Filed by Complainant or signed by TIX Coordinator
  - TIXC does not become a party to the complaint
- Alleging Sexual Harassment
- Requesting an investigation
- Complainant must be participating or attempting to participate in the Recipient’s education program or activity at the time of filing
- Initiates mandatory grievance process (investigation and hearing)

ATIX © 2020 Association of Title IX Administrators 114

---

---

---

---

---

---

---

---

114

**REPORT V. COMPLAINT – REGULATIONS**

- Distinguish between a “report” and a “formal complaint”
- Parent/guardian has “right” to make report/complaint for student
- Upon receiving a “report” (either from the would-be Complainant or a third party):
  - Promptly reach out and provide support
    - Offer and provide supportive measures to the person alleged to have experienced the harassment. May also offer to would-be Respondent.
    - Explain process to file a formal complaint.

ATIX © 2020 Association of Title IX Administrators 115

---

---

---

---

---

---

---

---

115

**REPORT V. COMPLAINT (CONT.)**

- Upon receiving a “formal complaint:”
  - Conduct initial assessment to determine jurisdiction
    - Dismiss complaint if no jurisdiction or no prima facie sexual harassment allegation
  - Triggers obligation to follow “grievance process” including investigation
  - Offer informal resolution options

ATIX © 2020 Association of Title IX Administrators 116

---

---

---

---

---

---

---

---

116

**WHEN DO YOU INVESTIGATE?**

- Upon receipt of a formal complaint, investigation is required
- What about misconduct that is open and obvious?
- What about rumors, gossip, social media, etc.?
  - Discretionary, but often recommended
  - OCR may not think these create an obligation for formal action, but will courts agree?
- Anonymous reports

ATIX © 2020 Association of Title IX Administrators 117

---

---

---

---

---

---

---

---

117

**WHO SHOULD INVESTIGATE?**

- Investigations of sexual harassment must be impartial, thorough, and reliable. Investigators must be **well-trained**.
  - Title IX Coordinator?
  - Standing panel of Investigators?
  - Human resources?
  - Student services?
  - Administrators/Staff?
  - Teachers/faculty?
  - Coaches?
  - Outside/External Investigator?
  - NOT Legal Counsel

ATIX © 2020 Association of Title IX Administrators 118

---

---

---

---

---

---

---

---

118

**INITIAL ASSESSMENT**

- Title IX Coordinator's Role
- Initial Assessment
- Supportive Measures
- Notice to the Parties
- Emergency Removal
- Informal Resolution

ATIX © 2020 Association of Title IX Administrators 119

---

---

---

---

---

---

---

---

119

**INITIAL ASSESSMENT IN SUMMARY**

- TIXC should be responsible for initial assessment to determine the following:
  - Has there been a formal complaint?
  - Does the TIXC need to sign/initiate a formal complaint?
  - Does the alleged conduct meet the required definitions?
  - Does jurisdiction exist?
  - Can/should Recipient remedy informally or without discipline?
  - Mandatory/Discretionary dismissal considerations.
  - If dismissed, should an alternate policy/ process begin?

ATIX © 2020 Association of Title IX Administrators 120

---

---

---

---

---

---

---

---

120

**INITIAL ASSESSMENT**



- If proceeding under Title IX:
  - Establish basis of investigation:
    - Incident or pattern, and/or climate/culture
  - Establish a preliminary timeline for the investigation
  - If no formal action, document how Recipient's response was not deliberately indifferent
  - Responding to anonymous reports:
    - Determine if a trend or pattern may be apparent
    - Can you identify parties?
    - Duty to attempt some form of remedial response, even to an anonymous report

ATIX © 2020 Association of Title IX Administrators 121

---

---

---

---

---

---

---

---

121

**PPTVWM**

**Title IX Coordinator may need to file a formal complaint if any of the following are present:**

- Pattern
- Predation
- Threat
- Violence/Weapon
- Minors (will always be reported to proper authorities)

ATIX © 2020 Association of Title IX Administrators 122

---

---

---

---

---

---

---

---

122

**PPTVWM (CONT.)**

**Pattern, Predation, Threat, Violence, Weapon, or Minors**

- Additional complaints of sexual violence involving the same Respondent
- Whether the sexual violence was committed by multiple individuals
- Whether the Respondent has a prior history of violence
- Whether the report reveals a pattern of behavior at a given location or by a particular group
- Whether the Respondent threatened further sexual violence or violence against the Complainant or others

ATIX © 2020 Association of Title IX Administrators 123

---

---

---

---

---

---

---

---

123

**PPTVWM (CONT.)**

**Pattern, Predation, Threat, Violence, Weapon, or Minors**

- Whether a weapon facilitated the sexual violence
- Age of the Complainant
- Whether the school possesses other means to obtain relevant evidence (e.g., security cameras or personnel, or physical evidence)

If school proceeds, it should notify the Complainant and utilize appropriate supportive measures to protect them.

ATIX © 2020 Association of Title IX Administrators 124

---

---

---

---

---

---

---

---

124

**SUPPORTIVE MEASURES**

- Provided to all parties throughout the process:
  - Non-disciplinary, non-punitive
  - Individualized
  - Restore or preserve equal access
  - Without unreasonably burdening other party
  - Protect safety of parties or environment, or deter sexual harassment
- If supportive measures not provided, document why not

ATIX © 2020 Association of Title IX Administrators 125

---

---

---

---

---

---

---

---

125

**COMMON SUPPORTIVE MEASURES**

- Referral to counseling, medical and/or other health services
- Referral to the Employee Assistance Program
- Visa and immigration assistance
- Education to the community or community subgroup
- Altering housing situation (if applicable)
- Altering work arrangements for employees
- Safety planning
- Providing school safety escorts

ATIX © 2020 Association of Title IX Administrators 126

---

---

---

---

---

---

---

---

126

**COMMON SUPPORTIVE MEASURES (CONT.)**

- Transportation accommodations
- Implementing contact limitations (no contact orders) between the parties
- Academic support, extensions of deadlines, or other course-related adjustments
- Trespass or Be on the Lookout (BOLO) orders
- Emergency notifications
- Increased security and monitoring of certain areas of school
- Other tailored measures appropriate to the circumstances

ATIX © 2020 Association of Title IX Administrators 127

---

---

---

---

---

---

---

---

127

**NOTICE TO THE PARTIES**

- Upon receipt of a formal complaint, a Recipient must provide **written notice** to the parties who are known:
  - Notice of the grievance process, including any informal resolution process
  - Notice of the allegations with sufficient time to prepare a response before any initial interview and sufficient details known at the time, including:
    - Identities of the parties involved in the incident, if known
    - Description of conduct
    - Date and location, if known

ATIX © 2020 Association of Title IX Administrators 128

---

---

---

---

---

---

---

---

128

**NOTICE TO THE PARTIES (CONT.)**

- **Written notice**
  - Respondent is presumed not responsible and a determination regarding responsibility is made at the conclusion of the grievance process
  - Parties may have an Advisor of their choice, who may be an attorney
  - Parties may inspect and review evidence prior to the completion of the investigation report
  - Any provision from code of conduct that prohibits knowingly making false statements or knowingly submitting false information (if any)
  - Update notice if additional allegations will be added/investigated

ATIX © 2020 Association of Title IX Administrators 129

---

---

---

---

---

---

---

---

129

**EMERGENCY REMOVAL**

**A Recipient may remove a student Respondent from the education program or activity on an emergency basis, only after:**

1. Undertaking an individualized safety and risk analysis
2. Determining if an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal
3. Providing the Respondent with notice and an opportunity to challenge the decision immediately following the removal while respecting all rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act, as applicable.

ATIX © 2020 Association of Title IX Administrators 130

---

---

---

---

---

---

---

---

130

**EMPLOYEE ADMINISTRATIVE LEAVE**

- A Recipient may place a non-student employee Respondent on administrative leave during the pendency of a grievance process under existing procedures, without modifying any rights provided under Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act

ATIX © 2020 Association of Title IX Administrators 131

---

---

---

---

---

---

---

---

131

**INFORMAL RESOLUTION**

- The Title IX regulations include a provision that encourages informal resolution, and it is a worthy practice, when voluntary.
  - Following formal complaint
  - Allowed at any time prior to a final determination at discretion of TIXC
  - Voluntary, written consent of the parties and their parent/guardian
  - OCR regs preclude informal resolution of allegations that an employee harassed a student
  - Must still stop, prevent, remedy, and document response

ATIX © 2020 Association of Title IX Administrators 132

---

---

---

---

---

---

---

---

132

**INFORMAL RESOLUTION POSSIBILITIES**

- Age-appropriate education, facilitated dialogue, and discussion
- Conflict coaching
- Restorative practice methods:
  - Circles
  - Conferences
  - Hearings
- Mediation

- ❖ Are policy changes required?
- ❖ Are you providing sufficient staffing and training resources?

ATIX © 2020 Association of Title IX Administrators 133

---

---

---

---

---

---

---

---

133

**INFORMAL RESOLUTION**

- The Title IX Coordinator may look to the following factors to assess whether Informal Resolution is appropriate, or which form of Informal Resolution may be most successful for the parties:
  - Amenity of the parties to Informal Resolution
  - Likelihood of potential resolution, taking into account any power dynamics between the parties
  - Motivation of the parties to participate
  - Civility of the parties
  - Cleared violence risk assessment/ongoing risk analysis
  - Whether an emergency removal is needed

ATIX © 2020 Association of Title IX Administrators 134

---

---

---

---

---

---

---

---

134

**INFORMAL RESOLUTION (CONT.)**

- Skill of the Informal Resolution facilitator with this type of complaint
- Complexity of complaint
- Emotional investment/intelligence of the parties
- Rationality of the parties
- Goals of the parties
- Adequate time to invest in Informal Resolution (resources, staff, etc.)

ATIX © 2020 Association of Title IX Administrators 135

---

---

---

---

---

---

---

---

135



136

---

---

---

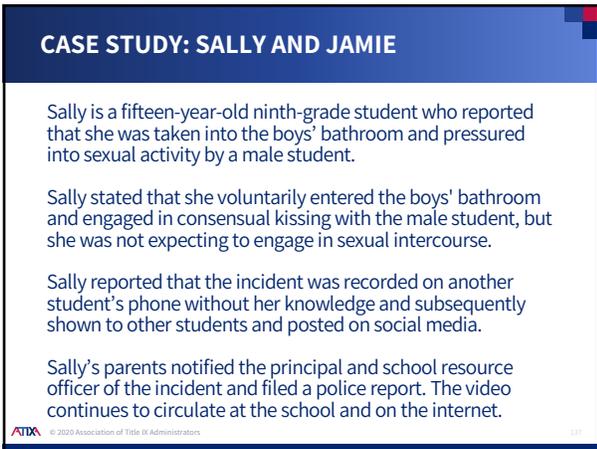
---

---

---

---

---



137

---

---

---

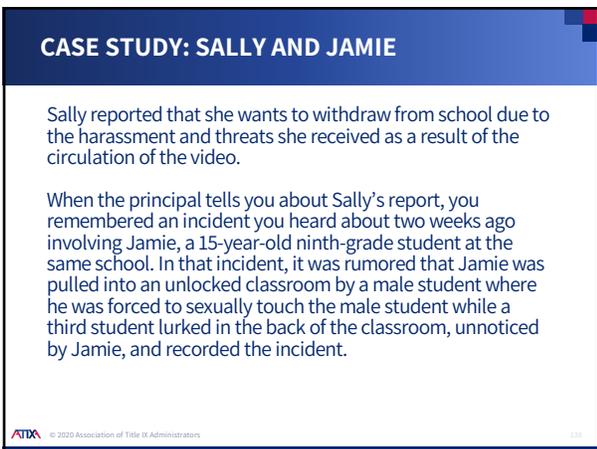
---

---

---

---

---



138

---

---

---

---

---

---

---

---

**CASE STUDY: SALLY AND JAMIE**

The classroom where it occurred was unsupervised and improperly unlocked. Administrators became aware of the incident involving Jamie when the recording of the incident began circulating on students' phones and on the internet. Jamie never reported the incident, and he has not returned to school. The video of the incident continues to circulate throughout the school and on the internet.

As you talk to the principal, you also learn that school administrators were aware that at least three prior incidences of "exposing" had occurred before the incident with Jamie, one of which took place at the school, one during a school field trip, and one involving a student recording another student at their home.

ATIX © 2020 Association of Title IX Administrators 139

---

---

---

---

---

---

---

---

139

**CASE STUDY DISCUSSION: SALLY AND JAMIE**

- You are the Title IX Coordinator. Please respond to the following:
  1. What Title IX issues are you able to spot?
  2. Outline the actions you would take when responding to Sally's report.
  3. What would you do to respond to the incident involving Jamie?
  4. What, if any, impact would Jamie's incident have on how you respond to Sally's report?

ATIX © 2020 Association of Title IX Administrators 140

---

---

---

---

---

---

---

---

140

**CASE STUDY DISCUSSION: SALLY AND JAMIE**

5. How would you address the three prior incidents of exposing?
6. What, if any, impact would the exposing incidents have on how you respond to Sally's report? Jamie's incident?
7. Of the various incidents described, are there any incidents that you do not believe fall under Title IX? If so, explain why?
8. Talk about your strategy for having the incidents investigated.

ATIX © 2020 Association of Title IX Administrators 141

---

---

---

---

---

---

---

---

141

**TITLE IX COORDINATOR:  
SUPERVISOR OF INVESTIGATIONS**

- Formal Comprehensive Investigation
- Title IX Coordinator's Role
- Standard of Evidence
- Evidence & Report Review

142

---

---

---

---

---

---

---

---

**FORMAL COMPREHENSIVE INVESTIGATION**

- Commence a thorough, reliable, impartial, prompt, and fair investigation
  - Determine the strategy for the investigation
  - Witness interviews
  - Evidence gathering
  - Intended timeframe to complete the investigation
  - Evidence review
  - Report writing and review
- Complete the investigation without unreasonable deviation from the timeline

143

---

---

---

---

---

---

---

---

**TITLE IX COORDINATOR'S  
INVESTIGATION OVERSIGHT**

**The Title IX Coordinator should be responsible for:**

- Continued assurance of supportive measures
- Appointment, coordination, and supervision of Investigators and oversight of investigations
- Strategizing investigations
- Facilitating sending notices to parties
- Facilitating the evidence and report review with parties
- Reviewing investigation report

144

---

---

---

---

---

---

---

---

**TITLE IX COORDINATOR'S INVESTIGATION OVERSIGHT (CONT.)**

**The Title IX Coordinator should be responsible for:**

- Timeline compliance
- Ensuring policies and procedures being followed
- Retaining a record of all activities

ATIX © 2020 Association of Title IX Administrators 145

---

---

---

---

---

---

---

---

145

**BURDEN OF PROOF ON SCHOOL TO GATHER EVIDENCE**

- Procedures should clearly articulate that the burden of proof and burden of gathering evidence rests with the school, not the parties
  - It is not required that a Respondent prove welcomeness or consent, the Recipient must prove unwelcomeness or non-consent
- "Sufficient to reach a determination"
- Equal opportunity to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence

ATIX © 2020 Association of Title IX Administrators 146

---

---

---

---

---

---

---

---

146

**BURDEN OF PROOF ON SCHOOL TO GATHER EVIDENCE (CONT.)**

- Evidence collected by law enforcement or any other source
- Contracted/outsourced Investigators do not absolve the school of responsibility for this provision

ATIX © 2020 Association of Title IX Administrators 147

---

---

---

---

---

---

---

---

147

**ROLE OF LAW ENFORCEMENT AND ISSUES OF CONCURRENT CRIMINAL ACTION**

- Criminal investigations do not relieve the school of its duty to respond promptly and effectively
- Can law enforcement be the Title IX investigatory arm?
  - Should it be? (not a best practice)
  - Legal standards for criminal investigations are different
  - Police investigations or reports may not be determinative of whether harassment occurred under Title IX
- What if law enforcement requests you delay your process?
- What if law enforcement is the sole source of evidence collection?
- What if a party files a lawsuit or complaint with OCR?

ATIX © 2020 Association of Title IX Administrators 148

---

---

---

---

---

---

---

---

148

**RIGHTS OF THE PARTIES DURING THE INVESTIGATION - REGULATIONS**

- Right to present witnesses, including fact and expert witnesses
- Right to present inculpatory and exculpatory evidence
- Right to discuss the allegations under investigation without restriction
- Right to gather and present relevant evidence without restriction
- Right to be accompanied to any related meeting or proceeding by advisor of their choice, who may be, but is not required to be, an attorney

ATIX © 2020 Association of Title IX Administrators 149

---

---

---

---

---

---

---

---

149

**RIGHTS OF THE PARTIES DURING THE INVESTIGATION – REGULATIONS (CONT.)**

- Right to written notice of the date, time, location, participants, and purpose of investigation interviews or other meetings, with sufficient time to prepare
- Right to inspect and review directly related evidence and investigation report

ATIX © 2020 Association of Title IX Administrators 150

---

---

---

---

---

---

---

---

150

**DUE PROCESS: EVIDENCE**

- All relevant and reasonably available evidence must be considered – inculpatory and exculpatory
- No restrictions on discussing case or gathering evidence
- Equal opportunity to:
  - Present witnesses
  - Present evidence
  - Inspect all evidence, including evidence not used to support determination
- No limits on types/amount of evidence that may be offered, except must be relevant and respect “rape shield” provision
- Includes all evidence directly related to the investigation, even evidence that determination does not, or will not, rely upon

ATIX © 2020 Association of Title IX Administrators 151

---

---

---

---

---

---

---

---

151

**EVIDENCE AND REPORT REVIEW BY PARTIES, PART 1**

**Prior to the completion of the Investigation Report:**

- Evidence directly related to allegations must:
  - Be sent to each party and Advisor
  - Be in an electronic format or hard copy
  - Include evidence upon which the Recipient does not intend to rely
  - Include exculpatory and inculpatory evidence
  - Be made available at any hearing
- After sending the evidence, the Investigator must:
  - Allow 10 days for written response
  - Consider response prior to completion of report

ATIX © 2020 Association of Title IX Administrators Source: § 106.45(b)(5)(vi) 152

---

---

---

---

---

---

---

---

152

**EVIDENCE AND REPORT REVIEW BY PARTIES, PART 2**

**At least 10 days prior to making a determination regarding responsibility:**

- The final Investigation Report summarizing relevant evidence must be sent:
  - To each party and Advisor
  - In an electronic format or hard copy
  - For the parties’ review and written response
  - Best Practice: Provide the investigative report to the TIXC and/or legal counsel to review for completeness prior to being shared with the parties

ATIX © 2020 Association of Title IX Administrators Source: § 106.45(b)(5)(vi) and § 106.45(b)(6)(ii) 153

---

---

---

---

---

---

---

---

153

**EVIDENCE AND REPORT REVIEW BY PARTIES, PART 2 (CONT.)**

- For K-12 schools, with or without a hearing, this review is followed by, or in conjunction with, the exchange of relevant written questions and responses facilitated by a Decision-maker.

Source: § 106.45(b)(5)(vi) and § 106.45(b)(6)(ii)

ATIX © 2020 Association of Title IX Administrators 154

---

---

---

---

---

---

---

---

154

**DECISION-MAKERS: MAKING A DETERMINATION**

- Live Hearing?
- Questioning
- Standard of Evidence

ATIX © 2020 Association of Title IX Administrators 155

---

---

---

---

---

---

---

---

155

**DETERMINATIONS (AND OPTIONAL HEARINGS)**

- Mandated **live hearing not required** for K-12 (unless already required by state law, district policy, board policy, etc.)
- Live cross-examination not required** for K-12 (unless already required)
  - Questioning may be done indirectly through the Decision-maker
- Parties must be given opportunity to submit written questions, provide each party with the answers, and allowed additional, limited follow-up questions from each party.

ATIX © 2020 Association of Title IX Administrators 156

---

---

---

---

---

---

---

---

156

**DETERMINATIONS (AND OPTIONAL HEARINGS) (CONT.)**

- Each party must be permitted to ask the other party and all witnesses all relevant questions and follow-up questions.
  - Including questions challenging credibility
- Decision-maker may not be the Title IX Coordinator or Investigator

ATIX © 2020 Association of Title IX Administrators 157

---

---

---

---

---

---

---

---

157

**QUESTIONING**

- Questions deemed irrelevant by Decision-maker may be excluded with rationale provided
- Must exclude Complainant's prior sexual behavior unless specifically relevant to prove consent or someone else committed the alleged conduct
- If Recipient offers hearings, it must offer option for hearing to be conducted by video conferencing technology
- Even if Recipient offers hearings, it is still not required to implement live cross-examination or other hearing procedures that are required for higher education institutions

ATIX © 2020 Association of Title IX Administrators 158

---

---

---

---

---

---

---

---

158

**EVIDENTIARY STANDARDS**

The diagram illustrates a spectrum of evidentiary standards. At the far left is 'No Evidence'. Moving right, 'Insufficient Information' is indicated by a red bracket above the spectrum. Further right, 'Preponderance of the Evidence' is marked below the spectrum. At the far right, 'Clear and Convincing' is marked above the spectrum, and 'Beyond a Reasonable Doubt' is marked below the spectrum.

ATIX © 2020 Association of Title IX Administrators 159

---

---

---

---

---

---

---

---

159

**STANDARD OF EVIDENCE**

- Current industry standard is preponderance of the evidence
- Regulations require Recipients to apply either the preponderance of the evidence standard or the clear and convincing evidence standard
- Standard of evidence must be consistent for all formal complaints of sexual harassment, regardless of policy or underlying statutory authority
- Must also apply the same standard of evidence for complaints against students as for complaints against employees, including teachers and administrators

ATIX © 2020 Association of Title IX Administrators 160

160

---

---

---

---

---

---

---

---

**TITLE IX COORDINATOR:  
ASSURANCE OF COMPLIANCE  
WITH FINAL SANCTIONS**

- Sanctioning Considerations
- Common Sanctions

ATIX © 2020 Association of Title IX Administrators 161

161

---

---

---

---

---

---

---

---

**SANCTIONING IN SEXUAL HARASSMENT AND  
SEX/GENDER DISCRIMINATION CASES**

**Title IX and case law require resolutions which:**

- **STOP:** bring an end to the discriminatory conduct
- **PREVENT:** take steps reasonably calculated to prevent the future reoccurrence of the discriminatory conduct
- **REMEDY:** restore the Complainant as best you can to their pre-deprivation status
- May clash with solely educational and developmental sanctions of student conduct processes

ATIX © 2020 Association of Title IX Administrators 162

162

---

---

---

---

---

---

---

---

**SANCTIONING CONSIDERATIONS**

- The sanction must be reasonable and proportionate to the severity of the behavior.
  - May consider prior misconduct
  - Precedent – importance of consistency
  - Use caution when considering attitude, aggravation, mitigation, contrition, etc.
  - Should be educational, but safety is primary consideration
  - Remedy for loss or injury to school or persons
  - Compliant with laws and regulations (e.g., Title IX)
  - Should consider the impact of education access on the parties

ATIX © 2020 Association of Title IX Administrators 163

---

---

---

---

---

---

---

---

163

**COMMON STUDENT SANCTIONS**

<ul style="list-style-type: none"> <li>▪ Warning</li> <li>▪ Detention</li> <li>▪ Loss of privileges</li> <li>▪ Counseling</li> <li>▪ No contact</li> <li>▪ Limited access to school activities</li> <li>▪ Service hours</li> </ul>	<ul style="list-style-type: none"> <li>▪ Online education</li> <li>▪ Alcohol and drug assessment and counseling</li> <li>▪ Discretionary sanctions</li> <li>▪ Alternative placement</li> <li>▪ In-School-Suspension</li> <li>▪ Out-of-School Suspension</li> <li>▪ Expulsion</li> </ul>
--	---

ATIX © 2020 Association of Title IX Administrators 164

---

---

---

---

---

---

---

---

164

**COMMON EMPLOYEE SANCTIONS**

<ul style="list-style-type: none"> <li>▪ Warning – verbal; written</li> <li>▪ Probation</li> <li>▪ Performance improvement/management process</li> <li>▪ Training</li> <li>▪ Counseling</li> <li>▪ Loss of privileges</li> <li>▪ Reduction in pay</li> </ul>	<ul style="list-style-type: none"> <li>▪ Loss of annual raise</li> <li>▪ Discretionary sanctions</li> <li>▪ Loss of supervisory or oversight responsibilities</li> <li>▪ Paid or unpaid leave</li> <li>▪ Suspension</li> <li>▪ Termination</li> </ul>
--	---

ATIX © 2020 Association of Title IX Administrators 165

---

---

---

---

---

---

---

---

165

**WRITTEN DETERMINATIONS**

**Recipient must issue a written determination regarding responsibility that includes the following:**

- Sections of the policy alleged to have been violated
- Description of procedural steps taken
- Statement of and rationale for the result for each specific allegation
  - Should include findings of fact supporting the determination and conclusions regarding the application of the policy to the facts
- Sanctions imposed on Respondent

ATIX © 2020 Association of Title IX Administrators 166

---

---

---

---

---

---

---

---

166

**WRITTEN DETERMINATIONS (CONT.)**

- Any remedies provided to the Complainant designed to restore or preserve access to the education program or activity
- Procedures and bases for appeal
- Delivered simultaneously to the parties
- **FERPA cannot be construed to conflict with or prevent compliance with Title IX**

ATIX © 2020 Association of Title IX Administrators 167

---

---

---

---

---

---

---

---

167

**TITLE IX COORDINATOR:  
COORDINATING THE APPEAL PROCESS**

- Process
- Grounds for Appeal
- Finality of Determination
- Written Determination
- Considerations After a Case

ATIX © 2020 Association of Title IX Administrators 168

---

---

---

---

---

---

---

---

168

**THE APPEAL PROCESS**

- Appeals are mandatory under the 2020 Title IX Regulations
- Equitable
- Clearly communicated to parties
  - Process to appeal
    - When an appeal is received and opportunity to respond
- One level of appeal is best practice
- Defined window of time to request appeal
- Three mandatory grounds for appeal; may add others
- Committee versus individual determination preferred
- Deference to original Decision-maker
- Remand

ATIX © 2020 Association of Title IX Administrators 169

---

---

---

---

---

---

---

---

169

**GROUND FOR APPEAL**

- Must offer both parties an appeal of a determination regarding responsibility, and from a school's dismissal (or non-dismissal) of a formal complaint or any allegations therein, on the following bases:
  - A procedural irregularity that affected the outcome of the matter
  - New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter

ATIX © 2020 Association of Title IX Administrators 170

---

---

---

---

---

---

---

---

170

**GROUND FOR APPEAL (CONT.)**

- The Title IX Coordinator, Investigator, or Decision-maker had a conflict of interest or bias that affected the outcome of the matter
- May offer additional bases for an appeal; must be available to both parties

ATIX © 2020 Association of Title IX Administrators 171

---

---

---

---

---

---

---

---

171

**FINALITY OF DETERMINATION**

- If an appeal is filed, the determination regarding responsibility becomes final on the date that the Recipient provides the parties with the written determination of the results of the appeal.
- If an appeal is not filed, the determination regarding responsibility becomes final on the date on which an appeal would no longer be considered timely.

ATIX © 2020 Association of Title IX Administrators 172

---

---

---

---

---

---

---

---

172

**CONSIDERATIONS AFTER A CASE**

- Ensure response was not deliberately indifferent
- Ensure measures taken to restore or preserve equal access to education program or activity
- Ensure remedies provided to community in addition to Complainant
- Avoid undue delays
- Ensure that supportive measures are equitable
- Consider informal resolution as part of grievance process if appropriate

ATIX © 2020 Association of Title IX Administrators 173

---

---

---

---

---

---

---

---

173

**CONSIDERATIONS AFTER A CASE**

- Monitor for retaliation; respond immediately to allegations
- Regularly review policies, procedures, and practices to ensure they are in accordance with best practices, industry standards, and state and federal law
- Ensure all case materials (intake through appeal) are maintained in a central location (ideally within a case management system) that is accessible by the Title IX Coordinator

ATIX © 2020 Association of Title IX Administrators 174

---

---

---

---

---

---

---

---

174

**TITLE IX COORDINATOR:  
GENERAL TITLE IX  
COMPLIANCE OVERSIGHT**

- General Compliance Tasks
- Recordkeeping and Documentation
- Preventing and Addressing Bias
- Intersection of Title IX and Title VII

175

---

---

---

---

---

---

---

---

**TITLE IX**

- Active internal reviews, audits, or assessments.
  - Complaint and resolution processes — investigations, findings, and sanctions
  - Policies and procedures up-to-date and compliant
  - Athletics
  - Training content and requirements
  - Policy and non-discrimination notice dissemination
  - Materials, website, and resource guide
  - Sex/Gender-based equity
- Compliance checklist
  - Self-study audit at regular intervals

176

---

---

---

---

---

---

---

---

**TITLE IX**

- Case/investigation debriefing
- Active professional development on issues related to compliance; oversight of compliance plan implementation
  - For Title IX Coordinator and/or Deputy Coordinators
- Climate surveys
  - Online, in-person, focus groups, school/district committee feedback, etc.

177

---

---

---

---

---

---

---

---

**RECORDKEEPING AND DOCUMENTATION**

- Certain records must be created, retained, and available to the parties for at least **seven** years:
  - Sexual harassment investigation including any responsibility determination, any disciplinary sanctions imposed, and any remedies implemented
  - Any appeal and related result(s)
  - Any informal resolution implemented
  - Any supportive measures implemented
  - **For each formal complaint, must document the basis for why the District’s response was not deliberately indifferent**

ATIX © 2020 Association of Title IX Administrators 178

---

---

---

---

---

---

---

---

178

**RECORDKEEPING AND DOCUMENTATION (CONT.)**

- For each conclusion, school must document the rationale for its determination
- School must document measures taken to preserve/restore access to education programs/activity

ATIX © 2020 Association of Title IX Administrators 179

---

---

---

---

---

---

---

---

179

**FERPA RIGHTS/ACCESS TO RECORDS**

- Right to “inspect and review” education records of their child
- What if education records contain information about other students (e.g., surveillance footage, witness statements, etc.)?
  - Only view the specific information directly related to their child unless the information about the other students cannot be segregated/redacted without destroying its meaning
- When possible, ED recommends obtaining consent of parents/guardians of other student(s) whose information will be disclosed

ATIX © 2020 Association of Title IX Administrators 180

---

---

---

---

---

---

---

---

180

**Title IX administrators  
(including Investigators and  
Decision-makers), have no  
“side” other than the  
integrity of the process!**

ATIX © 2020 Association of Title IX Administrators 181

---

---

---

---

---

---

---

---

181

**BIAS AND CONFLICT OF INTEREST**

- Title IX Regulations prohibit conflicts-of-interest or bias with Coordinators, Investigators, and Decision-makers against parties generally or an individual party.
  - What creates a conflict?
  - How can you assure that you don't have one?
- Types of conflicts/bias:
  - Wearing too many hats in the process
  - Legal counsel as Investigator or Decision-maker
  - Decision-makers who are not impartial
  - Biased training materials; reliance on sex stereotypes

ATIX © 2020 Association of Title IX Administrators 182

---

---

---

---

---

---

---

---

182

**BIAS AND CONFLICT OF INTEREST (CONT.)**

- Simply knowing a student or an employee is typically not sufficient to create a conflict of interest if objectivity not compromised.
- Previously disciplining a student or employee is often not enough to create a conflict of interest.

ATIX © 2020 Association of Title IX Administrators 183

---

---

---

---

---

---

---

---

183

**NORTH HAVEN BOARD OF EDUCATION V. BELL**

- Cases consolidated on appeal and Second Circuit reversed
- Decided that HEW has authority under Title IX to address employment discrimination
  - Court did not render a decision as to whether HEW could terminate funding under Title IX for employment cases
- Appealed to the Supreme Court
- Supreme Court agreed that Title IX’s “broad directive that ‘no person’ may be discriminated against on the basis of gender on its face, includes employees as well as students.”
  - Also looked at Title IX’s legislative history and post-enactment history

ATIX © 2020 Association of Title IX Administrators 184

184

---

---

---

---

---

---

---

---

**TITLE IX VS. TITLE VII**

<p><b>Title IX</b></p> <ul style="list-style-type: none"> <li>▪ Applies to students and employees</li> <li>▪ Covers sex</li> <li>▪ Covers pregnancy</li> <li>▪ Hostile Environment, QpQ, Retaliation</li> <li>▪ OCR</li> <li>▪ “Prompt”</li> <li>▪ More directives for prompt, fair, and equitable process for parties</li> </ul>	<p><b>Title VII</b></p> <ul style="list-style-type: none"> <li>▪ Applies only to employees</li> <li>▪ Covers sex, race, color, national origin, religion</li> <li>▪ Covers pregnancy</li> <li>▪ Hostile environment, QpQ, Retaliation</li> <li>▪ EEOC</li> <li>▪ No timeframe set</li> <li>▪ Fewer equity-based directives in process for parties</li> </ul>
---	--

ATIX © 2020 Association of Title IX Administrators 185

185

---

---

---

---

---

---

---

---

**IMPACT ON EMPLOYEES**

- Employees can use both Title VII and Title IX to pursue a complaint
- Wholesale revision of employee resolution/grievance processes may be necessary
- Union employees – diminished right to an advisor because of union representation?
- Extends significant due process protections for at-will employees accused of misconduct
- Potential inequity in employee processes for Title VII-based sexual harassment

ATIX © 2020 Association of Title IX Administrators 186

186

---

---

---

---

---

---

---

---



187

---

---

---

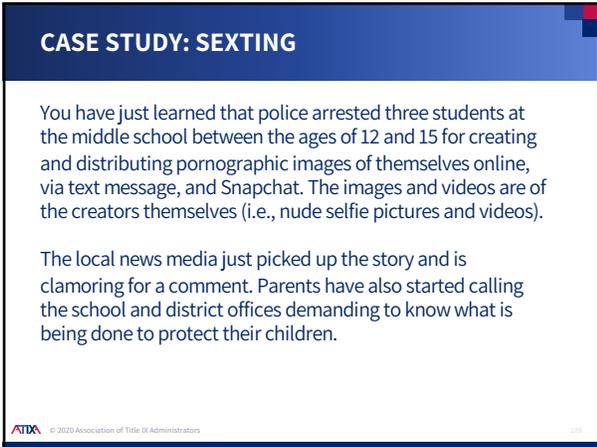
---

---

---

---

---



188

---

---

---

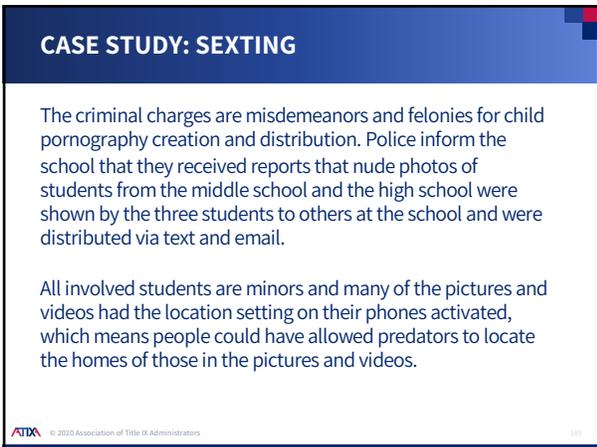
---

---

---

---

---



189

---

---

---

---

---

---

---

---

**CASE STUDY DISCUSSION: SEXTING**

- Is this a Title IX issue?
- What are the potential policy violation(s)?
- Who are the Complainant(s) and Respondent(s)?
- Who should investigate?
- What interaction do you have with law enforcement?
- How do you handle the media?
- How do you handle the parents?
- What other issues do you see?

ATIX © 2020 Association of Title IX Administrators 190

---

---

---

---

---

---

---

---

190

**CASE STUDY: GROOMING- ELEMENTARY SCHOOL**

Karina, a 4th-grader, tells you that she overheard Ana, talking to a group of students about her teacher who often looks at her while she is doing her work in class. Whenever the teacher checks her work, he gets close to her, praising her for her good work, and he once patted her shoulder. She also noticed that whenever the teacher asks for volunteers to distribute materials, Ana always gets chosen. Karina is worried about her friend because she knows that the staring and the one touch are not welcomed by Ana.

ATIX © 2020 Association of Title IX Administrators 191

---

---

---

---

---

---

---

---

191

**CASE STUDY DISCUSSION: GROOMING- ELEMENTARY SCHOOL**

- Is this a Title IX issue?
- What are the potential policy violation(s)?
- What additional information would you want to know?
- What supportive measures should be provided? To whom?
- What actions should you take to address this issue?
- Would your responses change if the teacher was a female?

ATIX © 2020 Association of Title IX Administrators 192

---

---

---

---

---

---

---

---

192

**CASE STUDY: GROOMING- HIGH SCHOOL**

Ms. Jones is a physical education teacher and coach of the girls' basketball team. Ms. Jones supervises a 10th-grade study hall period. Sue is a 15-year-old student on the girls' basketball team and is also in Ms. Jones's study hall. Sue's parents have been divorced for two years, and Sue has struggled emotionally since that time.

One day after basketball practice, Ms. Jones struck up a conversation with Sue during which Ms. Jones was very complimentary of Sue's athletic ability. The conversation lasted several hours, and they talked about many topics including Sue's post-high school plans. The conversation eventually led to a discussion of how Sue was coping with her parents' divorce.

ATIX © 2020 Association of Title IX Administrators

193

---

---

---

---

---

---

---

---

**CASE STUDY: GROOMING- HIGH SCHOOL**

The following week, Ms. Jones gave Sue permission to leave study hall and go to a nearby coffee house so she could bring back coffee and pastries for Ms. Jones. Over the following months, their after-practice conversations became routine, as did the special permission to leave study hall.

Ms. Jones and Sue began meeting on the weekends for extra technique and strength training at a local gym. This progressed to regular lunches afterward. Sue told her mother that Ms. Jones believed she could win a basketball scholarship to college but that it would require more intensive, private training.

ATIX © 2020 Association of Title IX Administrators

194

---

---

---

---

---

---

---

---

**CASE STUDY: GROOMING- HIGH SCHOOL**

Sue's mother was happy and relieved to see her daughter's self-esteem and mood improving and encouraged her daughter to invite Ms. Jones over for dinner one evening. After meeting Ms. Jones, Sue's mother began to view her as a welcome friend and tutor to her daughter.

Ms. Jones next invited Sue to a sports training seminar that was out of town and required an overnight stay. Sue's mother was not at all concerned when she learned that her daughter and Ms. Jones would be sharing a hotel room.

ATIX © 2020 Association of Title IX Administrators

195

---

---

---

---

---

---

---

---

**CASE STUDY: GROOMING- HIGH SCHOOL**

The following week, Sue came home with a new iPhone that Ms. Jones had given her as a gift. This puzzled Sue's mother, who then called Ms. Jones, mostly with concerns that she should offer to repay Ms. Jones for giving her daughter such an expensive gift. Ms. Jones explained that no payment was necessary, as she had obtained the phone at half price through a college female basketball recruiter she knew.

Ms. Jones and Sue continued to spend increasing amounts of time together outside of school hours. Sue's mother finally became quite concerned when a friend informed her that her daughter had seen Ms. Jones and Sue embracing each other in an empty classroom.

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

196

**CASE STUDY DISCUSSION: GROOMING- HIGH SCHOOL**

- Is this a Title IX issue?
- What are the potential policy violation(s)?
- What actions should you take to address this issue?
- Are you concerned with Sue's mother's reaction?
  - Does this impact how you will respond?
- What supportive measures and/or remedies would you put in place for Sue? For the school community?

ATIX © 2020 Association of Title IX Administrators

---

---

---

---

---

---

---

---

197

**ATIX** Association of Title IX Administrators

**Questions?**

---

---

---

---

---

---

---

---

198



LIMITED LICENSE AND COPYRIGHT. By purchasing, and/or receiving, and/or using ATIXA materials, you agree to accept this limited license and become a licensee of proprietary and copyrighted ATIXA-owned materials. The licensee accepts all terms and conditions of this license and agrees to abide by all provisions. No other rights are provided, and all other rights are reserved. These materials are proprietary and are licensed to the licensee only, for its use. This license permits the licensee to use the materials personally and/or internally to the licensee's organization for training purposes, only. These materials may be used to train Title IX personnel and thus are subject to 34 CFR Part 106.45(b)(10), requiring all training materials to be posted publicly on a website. No public display, sharing, or publication of these materials by a licensee/purchaser is permitted by ATIXA. You are not authorized to copy or adapt these materials without explicit written permission from ATIXA. No one may remove this license language from any version of ATIXA materials. Licensees will receive a link to their materials from ATIXA. That link, and that link only, may be posted to the licensee's website for purposes of permitting public access of the materials for review/inspection only. Should any licensee post or permit someone to post these materials to a public website outside of the authorized materials link, ATIXA will send a letter instructing the licensee to immediately remove the content from the public website upon penalty of copyright violation. These materials may not be used for any commercial purpose except by ATIXA.

---

---

---

---

---

---

---

---