Student Absence Excuse Form

Student Name: _________________________  Today’s Date:________________

Grade:____   Homeroom:_____   Student Number: _____________

Date of Absence(s):__________________________________________________________

Reason for Absence: Please check the corresponding box associated with your child’s absence.

☐ Personal Illness       ☐ Medical Appointment       ☐ Bereavement
☐ Required Court Attendance ☐ Other Urgent Reason       ☐ Religious Holiday/Instruction

Family Educational Trips please submit Form 060A five days prior to absence.

Please list any additional information you feel the school should know:________________

____________________________________________________________________________

____________________________________________________________________________

Parent/Guardian Signature: ________________________________________________________

Absences shall be treated as unlawful/unexcused until the District receives a written excuse explaining the absence. Excuses need to be submitted within three (3) days of the absence. Please see Board Policy No. 204 or the Student Handbook for additional information.