

# North Allegheny School District 2016-2017

## STUDENT/PARENT HANDBOOK & *CODE OF CONDUCT*

### Student and Parent Sign-Off Sheet

Your son or daughter has access to a copy of the North Allegheny *Code of Conduct* and the *Student/Parent Handbook*. This information will be reviewed with your child by his/her teachers, counselors, and administrators during homeroom, classes and/or assemblies during the first two weeks of school.

It is important that you have the opportunity to review these documents with your child. They are available online via the North Allegheny School District website at [www.northallegheny.org](http://www.northallegheny.org). *The Code of Conduct* is also included in the District's Activities Calendar. The *Code of Conduct* includes important information on the District's Anti-Bullying Policy #249; North Allegheny School Board Policy #3640 - Responsible Computer, Telecommunications, Information Technology Use - Pupils, Policy #237 - Personal Electronic Devices; Substance Abuse Policy #3515; Weapons Policy #3520; and the Searches of Students, Student Lockers, and Student Vehicles #3590.

Please sign and return this verification to your child's homeroom teacher to indicate you have reviewed each document with your child by **Friday, September 16, 2016**.

Student Name (PLEASE PRINT) \_\_\_\_\_

Student Signature \_\_\_\_\_

Homeroom Teacher \_\_\_\_\_ Homeroom Number \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**RETURN COMPLETED FORM TO SCHOOL BY  
FRIDAY, SEPTEMBER 16, 2016**

# North Allegheny School District

## 2016-2017

### PUBLISHING STUDENT WORKS AND PHOTOGRAPHS/VIDEOS ON THE INTERNET

As part of your son's/daughter's educational program at North Allegheny District, a District employee may post your child's picture, video, or project on the District's website. Such works may include: a story or poem; a graphic or photograph; a science or research project; a collaborative project with other students; or a video presentation. Individuals with Internet access will be able to view your child's work, picture, or video. We believe celebrating and sharing our students' accomplishments is an effective way to promote teaching and learning. **Your consent is implied unless you opt-out by sending a written note to the main office of your child's school.**

Guidelines for publishing student works and photographs/videos on the District's website are as follows:

- Student works, photographs, or videos will not include any student's name, nickname, phone number, street address, box number or names of other family members unless the parent/guardian approves individual requests. The individual requests and subsequent approvals or denials will be documented by the District.
- Only a student's teacher may be listed as a contact person on any student project.
- All documents, pictures, or videos will be edited and approved by a District employee prior to publication on the District's website.
- All documents, pictures, or videos must conform to Board policies and established school guidelines. The District reserves the right to refuse publication of any material on the District website.
- A secure data warehouse is used by North Allegheny School District. All videos, pictures, and documents posted to our website will be stored in this location.
- Images and recordings created for the purposes of professional development will not be released to other organizations or posted to a public internet domain.

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**If you do not want your child's recording, picture, or video displayed on North Allegheny School District's website or in any other District or school/classroom-based publication/communication during the school year, **please send a written request to the main office at your child's school by Friday, September 16, 2016.** This written request will be valid for the 2016-2017 school year only. A new request must be submitted each year.**