

NORTH ALLEGHENY SCHOOL DISTRICT

AUGUST 20, 2008 – SPECIAL MEETING/WORK SESSION

MINUTES

Board in Attendance: Mrs. Bishop, Mr. Hubert, Mrs. Boujoukos,
Mr. Cunningham, Mrs. Grosheider, Mrs. Ludwig,
Mr. Pagone, Mr. Schwartzmier, Mr. Shuckrow

Board Absent: None.

Students in Attendance: Mr. Hamm–NASH; Ms. Peng-NAI

Also in Attendance: Dr. Green, Mr. Maiello (Solicitor), Mr. Botti, Mr. Devlin,
Mrs. Ed, Mr. Gaertner, Mr. Hopkins, Dr. Miller, Dr. Steinhauer,
Dr. Stropkaj, Dr. Wheat; Mrs. Ryan (Secretary)

Other Administrators: None.

The Board of School Directors of the North Allegheny School District convened for a **Special Meeting/Work Session** on **Wednesday, August 20, 2008** in the **Board Room** of the **Central Administrative Offices**.

SPECIAL MEETING/WORK SESSION

Mrs. Bishop called the meeting to order at **7:36 p.m.** and all stood and recited *The Pledge of Allegiance*.

Mrs. Bishop welcomed everyone in attendance. This meeting was a Work Session but also a Special Voting Meeting with items that related to the start of the new school year. The Opening In-service will take place on Monday, August 25, 2008 at NASH from 8:00-10:00 a.m. Board Members are invited to attend the program. August 28, 2008 is the first day of school for students.

Mrs. Bishop mentioned that the Board did not meet in Executive Session at the conclusion of their last meeting on July 16, 2008. The Board will be meeting at the conclusion of this meeting to discuss contract negotiations with a bargaining unit.

CALENDAR AND AGENDA

Mrs. Bishop reviewed the Agenda for this meeting and the Calendar for August and September 2008. There is one report scheduled for next Wednesday on Information Technology. At the September 17, 2008 meeting, the Board will hear an Update on Human Resources, which is a bi-annual report

and on September 24, 2008, they will hear the Capital Funding Plan and the Enrollment and Facilities Report. These are annual reports.

COMMUNITY RELATIONS

Joe Bullick – Curator of the NA History Museum. He spoke about the future of the History Museum, which is located at McKnight Elementary. He thanked the Board and Dr. Green for their support throughout the years. He would like to have some additional space because his museum has greatly expanded and this would also allow him to apply for larger grant monies. The History Museum will be featured on the back cover of *Pittsburgh Magazine's* September issue, which is a great honor.

Response

Mrs. Bishop said that Mr. Bullick's topic is very timely since we are celebrating North Allegheny's 60th birthday this year and the Board is very grateful to him for preserving the memories and the history for North Allegheny. She said that the Board will give very serious consideration to his request.

Debbie Rabold – Franklin Park Borough Historian. She spoke in support of Mr. Bullick's request to uphold the importance and value of the History Museum as a community resource. She said it is a true treasure and the maps, photos and documents that he has in the museum far exceed what other institutions have.

John Bundy – spoke regarding concerns about bus information sent to him which would impact his six-year old daughter. He had the opportunity to discuss and resolve his safety concerns with Mr. Botti prior to the meeting, as safety of the students is always the top priority of the District.

UPDATE ON SUMMER CONSTRUCTION PROJECTS

Dr. Green introduced this report by complimenting Mr. Gaertner on his leadership over the projects that have been underway or planned over the past several months. They included:

- Roof replacement at FES
 - Was completed on August 20, in spite of water damage experienced in early summer. The District thanks Mr. Glancy and his company for his extra efforts in repairing that damage.
- Roof replacement at PES
 - Project was completed on August 15
- Turf replacement and track resurfacing
 - Project was completed on August 15
- NAI locker replacement
 - The new lockers will not be delivered until the middle of September.
 - A new installation schedule will be determined
- Energy management systems replacement projects @ BWE, MES & MMS
 - Schedules for completion in November 2008
- MMS Tennis Court replacement
 - Will begin construction in September and complete in November

In addition, there were other projects that were smaller in nature that Mr. Gaertner reported like concrete repair work and other non-contracted repair projects.

Questions were taken from the Board

Mrs. Boujoukos asked who would be doing the inspection of Newman Stadium.

Mr. Gaertner said he would be involved in that, along with Mr. Bozzuto, the consultant, and the contractor.

Mrs. Boujoukos asked about the problems that might arise since the lockers will not be installed at the start of school at NAI.

Mr. Gaertner said that is a challenge and students will have to take things home at night and custodians will document anything left in the lockers. It will be controlled.

Dr. Green suggested that they work with the student government on this project.

Mr. Schwartzmier asked what kind of funds would be needed for the remainder of the completion of the locker replacement for the building and could this be done over the winter holiday break.

Mr. Gaertner said the best time to do it is when the students are not there but the holiday break is not long enough and it is a difficult time to get contractors to commit.

Mr. Pagone asked who owned the old lockers because scrap value may be worth something.

Mr. Gaertner said that North Allegheny owns them.

Thank You to Mrs. Ed

Mrs. Bishop made note of the high quality publications that were printed this summer for staff and parents and commended Mrs. Ed for the extremely useful information that they contained. She also complimented Mrs. Ed on the publication of the Activities Calendar, which she said was outstanding.

SPEAKERS ON SPECIAL MEETING VOTING ITEMS

FINANCIAL REPORT

On motion by Mrs. Grosheider, seconded by Mr. Shuckrow, the Board approved Items I and II as contained in the Board Folder and as listed below:

I. Tuition Rates – 2008-09 School Year

The Board approved the tuition rates for the 2008-09 school year as listed below:

Kindergarten	\$ 4,980
Elementary	\$ 9,960
Secondary	\$10,161

II. OMNI Financial 403(b) Services Contract

The Board approved a contract with Omni Financial Group, Inc. to provide compliance and reporting services to the District in connection with the District's 403(b) plan, subject to form and language acceptable to the Solicitor. The term of the agreement commences on August 20, 2008 and terminates on August 1, 2009, if not renewed, and can be terminated with thirty (30) days written notice. The cost to the District will be a one-time set-up fee of \$3,495, a one-time plan document fee of \$3,000, and an ongoing fee of \$30 annually per participant.

Before Voting:

Mr. Hopkins explained that this was something mandated by the IRS and these guidelines will take place on January 1, 2009. The basic premise is to mirror the 401 Industry and the Transparency that has been going on for years. All school districts throughout the country and municipalities and non-profits are subject to these new guidelines.

Roll Call Vote. Results: 9-Yes; 0-No. Motion Carried.

HUMAN RESOURCES REPORT

On motion by Mr. Cunningham, seconded by Mrs. Boujoukos, the Board approved Item I, and the Addendum, Items I through III, as contained in the Board Folder and as listed below:

I. Appointments

The Board approved the following Appointments:

Professional

Kristen Brabender	Special Education (Life Skills Support), MMS Effective 8/25/08	Prof Contract Step 5 Col. C \$48,999
Cynthia Brown	Speech/Language, MES/MMS Effective 8/25/08	Prof Contract Step 7 Col. E \$51,551
Kristen Burcham	Special Education (Autistic Support), MES Effective 11/5/08	Temp Prof Step 2 Col. F \$43,559

Jennifer Channel	From FT Grade 4 to PT Reading, PES Effective 8/25/08 for the 2008/2009 School Year Only	Temp Prof Step 7 Col. E \$27,362
Lauren Cubellis	½ Time Kindergarten, Hosack Effective 8/25/08	Temp Prof Step 2 Col. A \$22,367
Brooke Dorsch	Speech/Language, HES/McK Effective 8/25/08 for the 2008/2009 School Year Only (for G. Etter)	Sub Form Step 1 Col.E Sub-Rate \$29,717
Mindy Gilleland	Speech & Language, MMS Effective 8/25/08	Temp Prof Step 4 Col. E \$49,149
Brandy Hugus	PT English, MMS/CMS Effective 8/25/08 (replaces Z. Hull)	Temp Prof Step 2 Col. C \$22,590
Amy Kay	Special Education (Learning Support), NAI Effective 8/25/08	Prof Contract Step 11 Col. E \$54,935
Lisa Moriconi	Grade 6, IMS Effective 8/25/08	Temp Prof Step 2 Col. E \$43,296
Katie Nichols	Family & Consumer Science, CMS Effective 8/25/08 for the 2008/2009 School Year Only (for E. Bopp)	Sub Form Step 2 Col.A Sub-Rate 29,498
Danielle Omasits	PSSA Resource Teacher (English), NASH/NAI Effective 8/25/08	Temp Prof Step 2 Col. A \$42,140

Lisa Pang	Grade 3, FES Effective 8/25/08	Temp Prof Step 3 Col.A \$46,923
Jeremy Rak	English, NAI Effective 8/25/08 (replaces K. Coll)	Temp Prof Step 1 Col. E \$42,453
Mary Renner	Grade 6, MMS Effective 8/25/08	Temp Prof Step 3 Col. D \$47,713
Craig Slaubaugh	PT Social Studies, NAI Effective 8/25/08 (replaces M. Wilson)	Temp Prof Step 1 Col. A \$21,931
Lindsay Thorwart	Grade 2, IES Effective 8/25/08 for the 2008/2009 School Year Only (for P. Wright)	Sub Form Step 1 Col.A Sub Rate \$28,924
Nicholas Vorrasi	From PT to FT Tech Ed, MMS Effective 8/25/08	Prof Contract Step 5 Col. C \$48,999
Kevin Zebley	½ Time Technology Education, NAI Effective 8/25/08	Temp Prof Step 1 Col. D \$22,259
Steven Zurbach	Technology Education, IMS Effective 8/25/08 for the 2008/2009 School Year Only (for J. Shutty)	Sub Form Step 1 Col.A Sub-Rate \$28,924

The Board approved the following adjustments to previously approved Appointments:

	<u>From</u>	<u>To</u>
Margaret Begley	\$76,183	\$76,280
Zachary Hull	Transfer to Full Time Effective 8/25/08	

Confidential

Denise Veselic	Secretary, Human Resources, CAO Effective 8/11/08 (replaces L. Priore)	\$40,000/yr. Prorated
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Paraprofessional

Susan Bayer	Transfer from Library Secretary, BW To Library Secretary, MMS Effective 8/11/08	\$17.13/hr. Class I-B 8 Hours/Day 216 Days/Year
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Kimberly Biederman	Transfer from Supervisory Assistant, McK To Communication Arts Assistant BW/MES Effective 8/25/08	\$11.58/hr. Class II-C 6 Hours/Day 187 Days/Year
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Mary Jo DeCoursey	Special Education Assistant, BW Effective 8/25/08	\$11.58/hr. Class II-C 4 Hours/Day 187 Days/Year
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Sara Duffett	Transfer from Supervisory Assistant To Special Education Assistant, BW Effective 8/25/08	\$11.58/hr. Class II-C 7 Hours/Day 187 Days/Year
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Rochelle Gostomski	Special Education Assistant, MES Effective 8/25/08	\$11.58/hr. Class II-C 7 Hours/Day 187 Days/Year
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Rebecca Hungerman	Communications and Public Relations Office Assistant, CAO Effective 8/25/08	\$10.75/hr. Class I-D 7 Hours/Day 187 Days/Year
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Brittany Jardine	PSSA Resource Assistant, NASH/NAI Effective 8/25/08	\$11.58/hr. Class II-C 7 Hours/Day 187 Days/Year
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Sue Kuhlber	PSSA Resource Assistant, NASH/NAI Effective 8/25/08	\$11.58/hr. Class II-C 7 Hours/Day 187 Days/Year
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Teresa Peters	Special Education Assistant, MES Effective 8/25/08	\$11.58/hr. Class II-C 7 Hours/Day 187Days/Year
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Paraprofessional

The Board approved the following as substitute/clerical aides at \$7.50/hr. as needed, effective August 1, 2008:

Kimberly Hendrickson
Ross Jaron
Juliet Krassenstein
Susan Parisi

Classified

<u>NAME</u>	<u>TYPE OF WORK</u>	<u>SALARY</u>	<u>START DATE</u>
Jeremiah Weiland	From PT Custodian, NASH To Utility Custodian, NASH	\$11.21/hr.	8/4/08

ADDENDUM

I. Resignation

The Board approved the following Resignation:

Ramie Allison	PT Physical Education, NAI Effective 8/15/08	Accepted Another Position
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II. Appointments

The Board approved the following Appointments:

Professional

Jamie Harvey	From FT Autistic Support, MMS To PT Learning Support, MCK Effective 08/25/08	Prof Contract Step 6 Col. F \$27,111
Sangeetha Ramakrishna	ESL, MES Effective 8/25/08	Temp Prof Step 2 Col. E 43,296

Michael Bockoven	½ Time Art, NASH Effective 08/25/08	Temp Prof Step 2 Col. A \$22,367
Amy Minnetti	German, CMS/MMS Effective 08/25/08	Prof Contract Step 7 Col. D \$50,867
Rena Neumeyer	Art, BW Effective 08/25/08 for the 2008/2009 School Year Only	Sub Form Step 2 Col. B \$30,307
Tami Dixon	Grade 6, MMS Effective 08/25/08 for the 2008/2009 School Year Only	Sub Form Step 1 Col. A \$28,924
Aaron Dobish	Social Studies, NASH Effective 08/25/08 for the 2008/2009 School Year Only	Sub Form Step 1 Col. A \$28,924
Rachel Belz	Grade 4, PES Effective 08/25/08 for the 2008/2009 School Year Only	Sub Form Step 2 Col. A \$29,498
Meghan Herrod	English, NASH Effective 1 st Semester 2008/2009 School Year Only (for C. Morris)	Sub Form Step 1 Col. E \$14,935

Paraprofessional

Sony Hambrick	Transfer from Supervisory Asst., PES To Special Ed Asst., MCK Effective 08/25/08	\$15.44/hr. Class II-C 7 Hours/Day 187 Days/Yr.
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Paraprofessional

The Board approved the following as substitute/clerical aide at \$7.50/hr. as needed, effective August 1, 2008:

Phyllis A. Huber

III. Wage Status Changes

The Board approved the following adjustment to the previously approved Professional salary:

	<u>From</u>	<u>To</u>
Brandy Hugus	\$22,590 (2C)	\$22,702(2D)

The Board approved the following adjustment of Custodial Department Employee wage (based on anniversary date of hire):

	<u>From</u>	<u>To</u>	<u>Effective Date</u>
June Dohn	\$18.33/hr.	\$20.37/hr.	09/03/08

Roll Call Vote. Results: 9-Yes; 0-No. Motion Carried.

SPECIAL EDUCATION AND PUPIL SERVICES REPORT

On motion by Mrs. Boujoukos, seconded by Mr. Shuckrow, the Board approved Items I and II as contained in the Board Folder and as listed below:

I. Early Entrance to Kindergarten

The Board approved the following student who has been tested and meets the North Allegheny School District criteria for early entrance to Kindergarten for the 2008-2009 school year:

<u>Name</u>	<u>Birthdate</u>	<u>Home School</u>
Julianna Werner	09/21/03	McKnight Elementary

II. Agreement Between North Allegheny School District and Interim Health Services

The Board approved the Health Services Agreement for the health services provided for a Franklin Elementary School Student for the time period beginning August 28, 2008, through June 11, 2009. Said services shall be compensated at the rate of \$39.00 per hour.

Roll Call Vote. Results: 9-Yes; 0-No. Motion Carried.

SUPERINTENDENT'S REPORT

Although not a voting item, Dr. Green reported that there will be two Foreign Exchange Students who will be enrolled at NASH this school year.

REVIEW OF BOARD FOLDER

The Board reviewed all items as contained in the Board Folder of August 27, 2008.

During review of the **Human Resources Report**, Mr. Cunningham acknowledged the employees who will be retiring as some have given many years to North Allegheny. Among those were Mr. Robert Devlin, Director of Human Resources, who will be retiring in March. The Board and Dr. Green expressed their best wishes, yet reluctance, to have Mr. Devlin retire. They referred to him as “Mr. North Allegheny” and said that he will be missed.

Mr. Cunningham also acknowledged Mr. Bill McClelland, teacher at NAI, who will be taking an Educational Travel Leave of Absence as he goes to Iraq to serve our Country. Mr. Cunningham wished him “God-speed.” .

During review of the **Student Activities Report**, Mrs. Bishop asked if our student representatives would like to share some of their summer experiences.

Lili Peng attended the PASC GOAL Summer Workshop at Susquehanna University, which was a six-day program with students from all over the state attending. She said it was a great experience. For NAI, she said that Orientation is taking place tomorrow for the incoming Freshmen from 10:00 a.m. through Noon. There will be time for tours and a question and answer session will take place.

This summer, Andy Hamm attended the National Association of Student Councils National Conference in Texas where he presented a workshop on organization. It was a 10-day affair. He has begun looking at colleges for next year. Mr. Hamm is also a finalist for the first-ever student representative for the State Board of Education. He will find out next week the results of his interview for this position. We wish him well! Mr. Hamm also mentioned that NASH was sponsoring the PASC District #3 Conference in February 2009. Their theme is “Set Sail for a High Seas Adventure on Leadership.” They are expecting about 700 students and adults to attend and preparations have begun for this event.

During review of the **School Board Report**, Mrs. Grosheider explained that Board Policies #9200 and #9300 were for information only at this time and they were revised policies as suggested by PSBA to all the school districts in Pennsylvania. Although North Allegheny already had Standards in place for School Board Members and a Code of Conduct for School Board Members, these policies clarify processes that our School Board already does. These policies are more specific and will be helpful to new School Board Members throughout the years.

Mrs. Bishop thanked Mrs. Grosheider for the work that she has done on these revisions. These are policies that are philosophical in nature and what School Boards should be doing. The Board was pleased that they have initiated this important step.

During review of the **Superintendent’s Report**, Dr. Green gave her Good News Report, as follows:

- ★ **Ms. Tammy Andreyko, Principal of IMS**, will be accepting the **2008 PAESSP Lincoln Investment Bob D. Schiller Memorial Cancer Research and Support Award** on behalf of

Ingomar Middle School on Sunday October 19. This award carries with it a check in the amount of \$2,000 for the school. Ms. Andreyko submitted an IMS project titled "Satchels of Caring" for consideration by PAESSP and it was selected from among a number of applications as a unique program that truly supports cancer research and the survivors of cancer.

- ★ **Ms. Sherri Ludwig, Assistant Manager Financial Services**, has been selected for inclusion in the 2009 Edition of *Who's Who in America*®. *Who's Who in America*® has been providing accurate, concise biographies of notable Americans for over 100 years. The directories have grown to include the biographies of millions of leaders and achievers from around the world and from every significant field of endeavor. Corporate executives, journalists, personnel recruiters, librarians, researchers, students, and many others consult the *Who's Who* databases for in-depth information they can use with confidence.

ANNOUNCEMENTS

Mr. Schwartzmier announced that the A.W. Beattie Board will meet at 6:30 p.m. on Thursday, August 21, 2008 to present the current state of the up-coming construction project. All are welcome to attend.

Mr. Pagone had several requests:

- He asked if we could possibly get together with the Town of McCandless to increase safety measures in the area of the crosswalk for pedestrian traffic at NASH which leads to a popular establishment that the students frequent across the street from the high school.
- He asked if we could research the possibility of arranging to have buses going to Altoona for the first away football game of the season.
- He also expressed an interest to have a link on our website to put alumni information because there is much interest from the community in having this.

SPEAKERS

There were no residents who came forward to address the Board at the conclusion of the meeting.

ADJOURNMENT

Mrs. Bishop adjourned the meeting at **9:14 p.m.**

The Board met in Executive Session to discuss contract negotiations with a bargaining unit.

Respectfully submitted,

Rose Mary Ryan, Secretary
North Allegheny School Board